



Job Leads for Week Ending 3/20/26

Employment and Training Services

We're Here to Help! Se habla español!

AMERICAN JOB CENTER ® is designed to provide a full range of assistance to job seekers under one roof. The centers offer training referrals, career counseling, job listings, and similar employment-related services

- ⇒ **Career and skills assessments**
- ⇒ **Guidance on using labor market information for your job search and career development strategy.**
- ⇒ **Assistance in developing your Individual Employment Plan**
- ⇒ **Career counseling & coaching services**
- ⇒ **Free virtual and traditional classroom occupational training opportunities**
- ⇒ **Free career readiness and soft skills training**
- ⇒ **Resume preparation and interview skills**
- ⇒ **1 Year of services to ensure that you remain employed.**

We are open, Monday through Friday 8:30 AM – 5:00 PM.

Local workforce professionals are available for employment and training. State employees are not working in-person.

Students:

If you have found an unfunded or underfunded internship, you can apply for paid Work Experience funding!

Both your worksite and you must be eligible for federal workforce funding. Begin the eligibility determination process today!

Contact us by email at Opportunity@AmericanJob.Center

Serving Rock Island, Henry, and Mercer Counties

Rock Island County

[500 42nd Street, Suite 6](#)

[Rock Island, IL 61201](#)

(309) 429-6429

Monday thru Friday

08:30AM – 5:00PM

Henry County

[404 East 3rd Street](#)

[Kewanee, IL 61443](#)

(309) 245-1934

Monday thru Friday

08:30AM – 5:00PM

Mercer County

[115 East Main Street](#)

[Aledo, IL 61231](#)

(309) 245-1908

Monday thru Friday

08:00AM - 4:30PM

Funding through AMERICAN JOB CENTER ® is provided by the Illinois Department of Commerce and Economic Opportunity (DCEO), on behalf of the United States Department of Labor (DOL). Therefore, individuals must meet the eligibility criteria set by DOL's Workforce Innovation and Opportunity Act (WIOA). The Illinois workNet Center System, AMERICAN JOB CENTER ®

AMERICAN JOB CENTER ®, is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. TTY/TDD (800) 526-0844 or 711.

Career Fair

Thursday, March 26
11 a.m. to 1 p.m.

Quad-Cities Campus

Building 3, gym
6600 34th Ave., Moline

*Visit dozens of employers at the
Black Hawk College 2026 Career Fair.
Dress professionally and bring plenty of resumes!*

Open to the public!

For more information, contact:
Career Services | 309-796-5626


**Black
Hawk College**

If you need accommodations, contact Disability Resources & Access at 309-796-5900 or accessqc@bhc.edu at least 5 business days in advance. | 32191K01/26



🔥 WE'RE HIRING – JOIN OUR TEAM! 🔥

Werner Restoration is growing and we're looking for hardworking, reliable people who want to be part of a great team.

If you're someone who:

- ✓ Takes pride in your work
- ✓ Likes working with a team
- ✓ Wants steady work with opportunity to grow

We want to hear from you!

What we offer:

- ✓ Competitive pay
- ✓ A supportive team environment
- ✓ Opportunities for advancement

📍 Located in the Quad Cities area

Currently Accepting Applications for the Following Positions:

- ◆ Carpenter
- ◆ Cleaning Technician/Mover
- ◆ Water Restoration Technician

Interested?

👉 Message us directly

👉 Send resume: hharris@wrsi88.com

👉 Apply here: <https://www.wernerrestorationinc.com/employment...>



Warehouse Associate

- Location: 619 11th ST, Rock Island, Illinois, US, 61201
- Categories: Branch & Field Operations
- Position Type: Full-Time
- Salary: USD \$20.45 - USD \$24.00 /Hr.
- Req ID: 10377

Job Description

We're looking for bold, entrepreneurial talent ready to help build something extraordinary — and reshape the future of building products distribution.

What you'll do:

- Operate forklifts and other heavy equipment to load, unload, and move materials in warehouse and yard
- Work outdoors with exposure to all weather conditions
- Verify order contents and maintain documentation (pick tickets, inventory count sheets)
- Inspect, organize, maintain, and track inventory
- Demonstrate a daily commitment to safety and adhere diligently to all safety protocols, while always wearing appropriate PPE
- Preserve safe and clean work environment which includes cleaning and painting

What you'll bring:

- Experience operating forklifts and other heavy equipment; warehouse experience preferred
- Commitment to providing an outstanding experience to customers, vendors, and co-workers through effective verbal and written communication and a customer-first mindset
- Spanish bilingual proficiency is a plus
- Reliable transportation to work and the ability to regularly work early morning hours

[Apply](#)



1st Shift Full Time Warehouse Associate (Distribution/Shipping)

Milan, IL 61264

Overview

Salary Range: \$17.50 Hourly

Position Type: Full Time

Description

We are a full service distributor, manufacturer, and importer of impulse, convenience, automotive and consumer goods products and we are adding to our team as we continue to grow! We are looking for several full-time associates to join our growing team! Our ideal candidates are detail oriented, fast paced, and organized.

Base Pay: \$17.50/hour

1st shift: Monday-Friday 6:00am-2:30pm or 7:00am-3:30pm with potential overtime

Essential Duties and Responsibilities:

- Process and audit orders.
- Process and audit company returns.
- Label product to fit customer needs.
- Pack products to be shipped.
- Ship orders to designated customer locations.
- Inspect product to ensure adherence to customer specifications.

Qualifications:

- Minimum High School diploma or GED.
- Must have reliable transportation.
- Ability to lift to 60 lbs.
- Ability to stand for long periods of time.
- Ability to crouch, carry, push, and lift product.





Production Technician

Bayer

Muscatine, Iowa

Job Description

What You'll Do

The Production Technician Trainee for our Chemical Manufacturing site is responsible for the production of quality, formulated products in a safe and efficient manner. They use knowledge of products, raw materials, and operating procedures to control equipment that processes substances into specified products.

Key Tasks and Responsibilities:

Responsibilities include, but are not limited to the following:

- Responsible for the safe operation of chemical processing equipment.
- Read and understand Standard Operating Procedures (SOP).
- Stages raw and finished materials.
- Takes required samples during production process.
- Decontaminates equipment and piping for maintenance or disposal.
- Utilizes Personal Protective Equipment Matrix.
- Maintains inventories of disposable, production, and safety related materials.
- Recognizes material compatibilities.
- Handles waste and other contaminated trash per SOP.
- Conducts charging and filling operations.
- Operates forklifts.
- Maintains plant Hazard Communication labeling program.
- Performs general housekeeping duties throughout the plant area.
- Assists in product changeover activities.
- Responsible for unit operations and safety equipment.
- Recognizes and operates basic process elements.
- Responsible for handling waste and other contaminated trash per SOP, following RCRA hazardous waste regulations, waste determinations, waste codes, and immediately communicate discovery of spills and leaks.
- Responsible for labeling, inspection, and recordkeeping requirements to accumulate waste in satellite accumulation areas, containers, and tanks.
- Operates shuttle wagon and radio communication during rail movement operations.

Required Qualifications:

- HS Diploma or GED with at least that level in reading comprehension, writing, and math.
- Basic knowledge of and ability to use information technology systems and applications.
- Personal focus on safety, teamwork, and adaptability.
- Strong written and verbal communication skills.
- Ability to give and receive feedback in a professional manner.
- Able to work in a self-directed, diverse team environment to achieve production goals.
- Ability to use or learn to use control/display screens, process pumps and equipment, and various hand tools.
- Ability to use full-face respirator, self-contained breathing apparatus, and various other forms of Personal Protective Equipment (PPE).
- Willingness to climb and the ability to perform elevated work utilizing portable ladders and fall protection equipment within the current ANSI duty rating of 375 lbs.
- Availability to work rotating shifts including overtime hours and weekends as scheduled.

Preferred Skills and Qualifications:

- Manufacturing Operation, Chemical Manufacturing, Military, or similar experience.
- Ability to use information technology systems and applications.
- Experience running types of processes (food, grain, batch processing, etc).
- Forklift operation.
- Ability to use various hand tools.
- Ability to troubleshoot and complete mechanical repairs or preventative maintenance on equipment.
- Operate Computer Control Systems (PLC & Delta V), working in controls and manipulating valves.
- Leadership of a team or small group.

APPLY NOW



👉 **Join our team!**

The City of Davenport is looking for a Maintenance Mechanic to join our Public Works team. This individual will be responsible for the maintenance and repair of mechanical equipment at the Water Pollution Control Plant.

Learn more and apply now at www.davenportiowa.com/careers.



 **THE CITY OF DAVENPORT**
IOWA | USA

Join Our Team!

Starting Pay:
\$24.27/hr

Medical, Dental, Vision & Prescription:
Cost for family plan is \$98.61 per month

Benefits start on day one of employment!

Maintenance Mechanic
www.davenportiowa.com/careers



Medical Receptionist Moline, IL

Job Type

Full-time

Description

We are a growing, fast-paced physician-led office that is a leader in our field looking for a full-time Medical Receptionist. The right candidate will thrive in a multi-tasking environment serving our patients. A few of the key duties of this role will be answering the phones, entering information into the electronic health record and rooming patients.

We offer paid time off, medical, dental, vision, life and disability insurance, along with an unparalleled retirement plan. The salary range for this position is commensurate with candidate experience.

Requirements

At least one year of previous experience in a medical office preferred. Proficiency with Microsoft Suite and experience with EPIC are pluses. Most importantly; a great work ethic, attitude and communication skills along with a willingness to learn are the building blocks for success in this position.

We are an equal opportunity employer and considers all qualified applicants equally without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran status, or disability status.

Salary Description

\$18 to \$23 per hour based on experience

[Apply](#)



Medical Office Assistant Moline, IL

Job Type
Full-time

Description

We are a growing, fast-paced physician-led office that is a leader in our field looking for a full-time Medical Office Assistant. The right candidate will thrive in a multi-tasking environment serving our patients. A few of the key duties of this role will be preparing patient records for office appointments, entering information into the electronic health record, rooming patients and answering the phones.

We offer paid time off, medical, dental, vision, life and disability insurance, along with an unparalleled retirement plan. The salary range for this position is commensurate with candidate experience.

Requirements

At least one year of previous experience in a medical office preferred. Proficiency with Microsoft Suite and experience with EPIC are pluses. Most importantly; a great work ethic, attitude and communication skills along with a willingness to learn are the building blocks for success in this position.

We are an equal opportunity employer and considers all qualified applicants equally without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran status, or disability status.

Salary Description

\$18 to \$23 per hour based on experience

[Apply](#)



**LIBERTY DIVERSIFIED
INTERNATIONAL**

2nd Shift Maintenance Technician II

Location: Rock Island, IL, United States

Business Unit: Liberty Packaging

Remote Type: No Remote

Description

The Maintenance Technician II will be responsible for performing complex maintenance tasks, troubleshooting equipment issues, and ensuring the efficient operation of our manufacturing machinery. This will require a strong mechanical aptitude, a keen eye for detail, and the ability to work effectively both independently and as part of a team.

This full-time position reports directly to the Manager Maintenance and is located at our Rock Island, IL manufacturing facility.

DUTIES AND RESPONSIBILITIES

- Perform preventive and corrective maintenance on manufacturing equipment and machinery.
- Troubleshoot and repair complex mechanical, electrical, pneumatic, and hydraulic systems.
- Conduct root cause analysis and implement corrective actions to prevent equipment failures and downtime.
- Assist in the installation, setup, and calibration of new equipment.
- Maintain accurate maintenance records, including work orders, parts usage, and equipment history.
- Train and mentor junior technicians as needed.
- Comply with safety regulations and maintain clean and orderly work areas.
- Other duties as assigned.

REQUIRED EDUCATION, EXPERIENCE AND SKILLS

- High School diploma or GED equivalent from accredited institution.

- 3+ years of experience as a maintenance tech/mechanic in manufacturing environment AND/OR satisfactory completion of level II requirements from the LDI Maintenance Training Program.
- Strong mechanical aptitude and proficiency in troubleshooting complex equipment issues.
- Solid understanding of electrical, pneumatic, and hydraulic systems.
- Understanding of Programmable Logic Controllers.
- Ability to read and interpret technical manuals, blueprints, and schematics.
- Excellent problem-solving skills and attention to detail.
- Ability to follow instructions and work independently or as part of a team.
- Good communication skills.
- Must be available to work overtime, weekends, and holidays as required.

PREFERRED EDUCATION, EXPERIENCE AND SKILLS

- 2+ year technical degree in Maintenance related field
- Experience within the corrugated industry
- Experience with operational excellence or continuous improvement programs – Lean 6 Sigma, Kaizen Events

COMPENSATION & BENEFITS

The starting pay rate for this position is \$27.00 per hour plus hourly shift differential pay. The compensation posted is the anticipated pay for the position at the time of the posting. We may pay above or below posted amount based on several factors, including, but not limited to education and/or certifications, skills, experience, or work location. Some positions may qualify for additional compensation in the form of bonuses.

[Apply Now](#)



Warehouse Associate Rock Island, IL

Job Type

Full-time

Description

If you are looking for a **steady, secure, long term job** - this is it!

Monday through Friday. 36-40 hours per week. **Full Time 2:30pm - 11pm. \$20 an hour.** No weekends. No seasonal highs and lows.

We are looking for an amazing reliable person to join our small, hardworking team in Rock Island. We have a small team that **unloads trucks, sorts freight, and loads it out** to be delivered overnight. The work is steady but not too strenuous.

We need people who like hands on work and can pick up the pace with the workload. With the right people - team work makes the dream work for everyone.

American Lumper Services is a growing nationwide warehouse management company with the goal of providing steady jobs to hard working individuals, all over the United States. We are looking for an associate to perform general warehouse duties such as: loading and unloading trucks, sorting product, and stacking and moving pallets. You'll need to be able to think quickly on your feet, stand for extended periods, and lift and carry up to 50 pounds. Forklift experience is a plus. This is a direct hire, full time position with benefits after 90 days.

Benefits:

- Health Insurance- after 30 days
- PTO- (accrual starts from day 1, but can not be used until day 90)
- 401K- after 180 days (6 months)
- On-Demand Pay

Requirements

- Can do attitude
- Solution minded - Problems are easy to find, we want solution finders
- Attention to detail is a must
- Must have reliable transportation and show up as scheduled

- Must be able to lift 50+lbs consistently
- Must have a **positive attitude**
- Must be able to work in a fast-paced environment
- Perform other duties as assigned
- Frequently required to stand and walk
- Forklift experience is a plus!
- Drug Free Work Environment
- Must speak and understand English
- Must be able to pass a background check

Apply



Physical Therapy Patient Registration Lead

Employment Type: Full Time

Work Hours: Monday through Friday, 8 a.m. – 5 p.m. (Work hours may vary between 7:00 a.m. and 6:00 p.m., depending on departmental needs.)

Location: Bettendorf, IA

Position Responsibilities:

In this role, you will oversee key patient registration functions within the physical therapy department while supporting staff development and departmental operations. Responsibilities include welcoming and assisting patients, maintaining accurate patient information, and ensuring a smooth check-in process. You will coordinate and deliver training for both new and existing team members, support onboarding activities, and help maintain high service and operational standards. This position also provides leadership support to the patient registration team and serves as a resource for staff, stepping in to perform supervisory duties when the department supervisor is unavailable. Additional responsibilities include assisting with departmental workflow and process improvements, supporting the supervisor in developing and achieving departmental goals and objectives, and monitoring daily operational reports, checklists, and authorization processes. You will also assist with managing the therapy pool, scheduling related phone calls, and creating prioritized surgical lists from the therapy pool to support efficient patient care coordination. This role contributes to team performance by providing constructive feedback to staff, helping foster a positive and collaborative work environment, and preparing onboarding materials to ensure new team members are successfully integrated into the department. ORA holds all of our staff members accountable for providing high-level care, maintaining patient confidentiality, and complying with all HIPAA rules and regulations. As a leader in our Physical Therapy division, you'll be a part of a robust and talented team that works hard to keep our Therapy departments running smoothly.

Requirements:

This position requires a high school diploma or equivalent, at least one year of customer service experience, and one year of prior medical office experience. The successful candidate must have an understanding of the full scope of functionalities and duties for both the Physical Therapy Registration and Scheduling departments, as well as demonstrated customer service principles and techniques. This candidate must have excellent interpersonal, oral, and written communication skills, a proven ability to build relationships with all levels of the organization, and the ability to organize and prioritize

tasks effectively and accurately. This position is required to travel across our clinic locations as needed.

ORA Orthopedics is the Quad Cities' largest and most comprehensive orthopedic provider, proudly offering an integrated continuum of orthopedic care that includes orthopedic sub-specialty clinics, walk-in care at our Urgent OrthoCARE clinics, diagnostic imaging, physical therapy, outpatient surgery and more. For more information on our practice, visit our website at www.qcora.com. Apply to join our team today!

Apply for this Position



Service Worker MetroLink Rock Island, IL

- *Closes 17-Apr-2026 (CST)*
- *Fleet Maintenance*
- *4501 4th Avenue, Rock Island, IL, USA*
- *21.26 per hour*
- *Hourly*
- *Part Time*

Service Workers provide maintenance services to Metro's fleet of buses. Such services include refueling buses nightly, checking bus oil and fluid levels and driving buses through the bus wash. Service workers also assist in light building, general grounds maintenance and other duties requested by the supervisor.

This position, approx. 29 hours per week, is second shift and will require weekends. **Starting pay is \$21.26 per hour.**

[Apply for this Position](#)





Parks Maintenance Laborer City of Bettendorf, IA

Location: 1609 STATE ST, Bettendorf, IA, 52722-4937, United States

Base Pay: \$20.29 - \$29.68 / Hour

Job Category: Pay Grade 111, Part-Time, 30-39 hours per week

Employee Type: Non-Exempt

GENERAL SUMMARY:

Under general supervision, this position performs a variety of semi-skilled tasks to maintain, clean, repair, and enhance City park grounds, athletic fields, trails, and facilities to ensure a safe, clean, and welcoming environment for the public.

EXAMPLES OF DUTIES PERFORMED:

1. Duties may include but are not limited to the following
2. Inspects, maintains, and assists in the repair of City property and facilities, including cleaning and sanitizing restrooms, picnic shelters, and public areas. Empties trash receptacles, picks up debris, litter, and removes graffiti as necessary.
3. Operates, maintains, and cleans City equipment, i.e., trucks, light equipment, tractors, mowers, hand tools; performs minor repair and preventative maintenance on equipment and vehicles assigned.
4. Maintains turf grass in parks, open spaces, municipal building grounds, and athletic fields by mowing, trimming, edging, grooming fields, seeding, or sodding.
5. Assists with tree cutting, pruning, and removal as necessary. Assists with pesticide application to turf and beds to minimize growth of noxious weeds under the guidance and direction of a certified applicator.
6. Prepares facilities for winter shutdown and spring opening, including shelters, boat docks, tennis nets and windscreens.
7. Operates vehicles, equipment, and tools in such a manner as to prevent injury to self, coworkers, property, and equipment. Adheres to all City policies, procedures, and Occupational Safety Health Administration (OSHA) rules and regulations, including wearing of all mandatory personal protective equipment (PPE) to perform all job-related duties.
8. Responsible for being on snow removal on-call from November 15th through March 31st to operate a pick-up truck with a snowplow on either the cul-de-sac snow removal team or within our parks, trails, or City facility parking lots. Timely attendance is mandatory for emergency snow removal operations.

9. Promptly reports any equipment malfunctions, safety hazards, or vandalism to their immediate supervisor.

NON-ESSENTIAL RESPONSIBILITIES AND DUTIES:

1. Committed to creating and maintaining a positive and productive work environment.
2. Performs other job-related duties as assigned.

Requirements

Education

- Requires a level of knowledge normally acquired through the successful completion of high school or a GED equivalency.
- The successful candidate must possess, and maintain throughout the duration of employment, a valid driver's license.

Experience

- Requires six (6) to twelve (12) months of experience in park maintenance (mowing, turf maintenance, landscape maintenance, athletic field maintenance, and tree planting and maintenance), or any other equivalent combination of education and experience that demonstrates the knowledge, skills, abilities, and competencies to perform the essential duties required of the position.
- Must demonstrate proficiency in the operation and maintenance of vehicles and equipment assigned to the Parks Maintenance division.

Knowledge, Skills and Abilities Required:

- Knowledge in custodial work, groundskeeping, equipment operation, and safety protocols to maintain parks, athletic fields, and facilities.
- Ability to understand and carry out complex oral and written instructions.
- Requires excellent interpersonal skills necessary to effectively communicate with co-workers, other city employees, and respond to requests made by the public.
- Must be an effective team player and requires the ability to work independently or with a crew.

Working Conditions:

- Performs most of the work assignment outdoors in all weather conditions ranging from mild to severe.
- Requires extensive standing, bending, stooping, pulling, pushing, and lifting of materials and equipment ranging in weight from under 1 pound to over 100 pounds from ground to approximately forty inches (40") in height.
- Requires continuous standing for long periods of time.
- Sustained or repetitive reaching may be performed from ground to above shoulder height to complete tree trimming and other related repair tasks.
- Tool usage requires constant and repetitive grasp, and imparts segmental upper body vibration, which may be sustained for up to several hours.
- Frequent climbing is required on and off vehicles and equipment.
- Sustained driving of vehicles may be required for mowing or snow removal.
- Daily exposed to noise, dust, vibration, fumes, animal and human fecal matter, insects, rodents, and chemicals when spraying.

Work Schedule:

- This is a year-round part-time position that ranges between 30 to 39 hours per week. The work schedule is generally 7:00 a.m. to 3:30 p.m. on Monday, and 7:00 a.m. to 2:30 p.m. Tuesday through Friday with a half hour unpaid lunch. Hours may vary based on weather, flexible scheduling, or needs of the department. Must be available outside of and in addition to these hours for snow removal on-call, and weekend or holiday work.

Reporting Relationships:

Reports to: Parks Maintenance Supervisor

Supervises: Not responsible for the supervision of other employees

This is an internal/external, part-time, 30-39 hours per week, union position. Applications will be accepted until 5:00 p.m. Monday, March 30, 2026. The City of Bettendorf is an Equal Opportunity Affirmative Action employer. The City of Bettendorf complies with Americans with Disabilities Act.





Administrative Specialist

STEEL WAREHOUSE CO LLC

Rock Island, IL

Job Type: Full-time

Position Overview:

We are seeking a highly organized, detail-oriented and proactive Administrative Support Specialist to support daily operations. The ideal candidate will excel at multitasking, demonstrate strong organizational skills, thrive in a fast-paced environment, and enjoy improving processes.

Responsibilities:

- General administrative duties including data entry, filing, and document management.
- Review and sign off on invoicing for accuracy.
- Purchase non-steel items to ensure adequate supply and assist in replenishment.
- Converting and sending PO's and outside processing orders, maintaining accurate records and timelines.
- Process receiving paperwork.
- Communicate effectively with internal departments and external vendors to resolve discrepancies
- Prepare, proofread, and edit reports, presentations, and documents with a high level of accuracy.
- Handle confidential information and sensitive business matters with discretion and integrity.
- Other duties as assigned to support the team and business needs.

Requirements

Experience & Education:

- 2+ years of administrative, office support, or coordinator experience, preferably in a warehouse or manufacturing setting.
- Strong proficiency in Microsoft 365 (Outlook, Teams, Word, Excel, PowerPoint, SharePoint).
- Excellent communication and problem-solving skills.
- High attention to detail and accuracy in data entry and documentation, with strong organization and prioritization skills.
- Ability to work independently and collaboratively.
- Self-motivated, dependable and eager to learn.

Apply



Laborer NA-02
Rock Island, IL
Department of the Army
United States Army Installation Management Command

Duties

- Mows grass, lays sod, weeds flowerbeds, trims and edges walkways and lawns. Prunes shrubs and trees; applies fertilizer, waters plants, cleans out drainage ditches, shovels snow from walks and driveways.
- Loads and unloads conveyances; moves materials using wheelbarrows, hand trucks or dollies; stacks and arranges supplies for storage; collects refuse and recyclable materials.
- Digs, fills and tamps soil and gravel in earth excavations; levels ground using pick, shovel, tamper and rake. Cleans rugs and drapes. Cleans, waxes and polishes floors using heavy industrial-powered equipment.
- Adjusts, cleans, oils and changes attachments on machines. Washes and replaces room fixtures using ladders and scaffolds. Uses chemicals and cleaning solutions. Maintains stock of cleaning materials and implements used.
- Performs other duties as assigned.

Requirements

Conditions of employment

- Direct Deposit and Social Security Card is required.
- Meet qualification/eligibility/background requirements for this position.
- A one-year probationary period may be required.
- Satisfactorily complete an employment verification (E-Verify) check.
- Satisfactory completion of pre-employment background checks in accordance with AR 215-3, para.2.
- Incumbent may also be required to complete a Tier 1 background investigation for a Common Access Card for physical access to federally-controlled facilities.
- Must be able to frequently lift and carry moderate to heavy objects up to 50 pounds.
- Must also be able to actively bend, stoop, stand, reach, and work in awkward positions.
- Medical certification/exam is required.

Qualifications

Resumes must be two pages (or less). Resumes should clearly demonstrate the applicant's relevant experience, skills, knowledge and abilities as they pertain to this position.

A qualified candidate must possess the following:

- Three (3) month of laboring experience required.
- Must have the ability use, control and clean tools and power equipment used.

- Ability to follow oral and/or written instructions involving duties with several distinct tasks or steps without constant. supervisor of each task assigned.

Experience MUST be reflected on your Resume at the time of application to be considered.

Education

This job does not have an education qualification requirement.

How to Apply

You may submit your application package using one of the two methods identified below:

1. **Electronically** (preferred) at <https://www.usajobs.gov/>

2. **Manually**

1. If you are unable to apply online, you can complete a paper application. To get started, contact servicing NAF Human Resources representative or office listed in the Agency Contact Information section (at the bottom of this announcement) to request a copy of the application form.
2. Be sure to submit your completed application form, along with your resume and any required supporting documents, no later than 3:00 PM CST on 04/15/2026 to ensure timely processing.
3. *Important:* Incomplete applications, including missing responses to questionnaire items may result in an ineligible rating.



Official Records Clerk

Application Deadline: Sunday, March 29, 2026, 4:30pm Central Time.

Scott County is accepting online applications for the following position.

Job Title: Official Records Clerk

Salary: \$21.77 to \$30.00 per hour

Job Type: Full-time

Location: Davenport, Iowa

Job Summary

Under basic supervision, the Official Records Clerk performs a variety of clerical duties involving processing and maintaining records and permit applications, assisting with election processes, and providing general customer service to citizens and the public.

Job Responsibilities

Essential functions, as defined under the Americans with Disabilities Act, may include any of the following representative duties, knowledge, and skills. This list is ILLUSTRATIVE ONLY, and is not a comprehensive listing of all functions and duties performed by incumbents of this class. Employees are required to be in attendance and prepared to begin work at their assigned work location on the specified days and hours. Factors such as regular attendance at the job are not routinely listed in job descriptions, but are an essential function. Essential duties and responsibilities may include, but are not limited to, the following:

- Attends Board of Supervisor meetings and records official minutes; compiles and forwards copies of minutes to appropriate department members and other parties.
- Maintains accurate records of Board of Supervisor's minutes and any other legally required documents in accordance with records retention procedures and requirements.
- Ensures all Board actions, budget notices, ordinances, tax sales notices, and other notices are published in a timely and appropriate manner.
- Performs various clerical duties to include answering incoming phone calls and assisting walk-in customers.
- Acts as the back-up to the Accounts Payable position.

- Retrieves and prints voter information data upon request of citizens and candidates; receives and processes candidate paperwork.
- Processes payroll and mileage claims for precinct election officials; assists in other election processes as assigned.
- Processes applications for liquor, beer, cigarette, and casual sales licenses and permits.
- Maintains office supply inventory and orders supplies as necessary.
- Maintains accurate and updated information on the Auditor's webpage to include Board of Supervisor minutes, accounts payable, purchase card reports, the Scott County Local Government Guidebook, and others as assigned.
- Demonstrates the ability to exemplify, by his/her actions, the County PRIDE philosophy.
- Performs related duties as assigned.

Standards for Initial Consideration

Education, Training, and Experience Guidelines:

High school diploma or GED equivalent; AND two (2) years of previous clerical experience; OR an equivalent combination of education, training, and experience.

Knowledge of:

- Applicable local, State, and Federal laws, codes, regulations, and ordinances.
- Records maintenance and retention policies, procedures, and practices.
- Business management and payroll software.
- Customer service principles, practices, and etiquette.
- Payroll, accounts payable, and revenue collection procedures.

Skill in:

- Typing and entering data with speed and accuracy.
- Maintaining accurate records and filing systems.
- Establishing and maintaining cooperative working relationships.
- Communicating effectively verbally and in writing.

Supplemental Information

License and Certification Requirements

None.

Physical Demands and Working Environment:

Work is performed in a standard office environment.

APPLY ONLINE ONLY

EssilorLuxottica

Associate Technician

Milan, IL, US, 61264

Position: Full-Time

Shift: 1st shift Mon-Fri 11am to 730pm

Date: Mar 16, 2026

Requisition ID: 921248

Store #: WM0152 Optical Direct Edge & Mount MILAN

GENERAL FUNCTION

The Associate Technician is responsible for the set-up, operation, and basic maintenance of equipment within the assigned area for work task/job in surface or finish portions of lab production.

MAJOR DUTIES AND RESPONSIBILITIES

- Perform various tasks of area production machine functions:
- Interpretation of Rx work ticket
- Perform production operations on specified equipment in accordance with established procedures
- Perform basic/routine maintenance of assigned equipment
- Ability to troubleshoot mal-functioning equipment and advise supervisor as to possible remedy
- Specific tasks include but not be limited to:
 - Lens wash
 - Tool selection/replacement
 - Equipment set up for daily production
 - Equipment clean up at day's end
 - Prepare all necessary solutions or slurry mixtures for lens production process (when applicable) and insure sufficient supplies are available.
 - Perform daily and weekly calibration of equipment as directed by area supervisor and in accordance with established divisional operation procedures.
 - Effectively communicate with all levels of the laboratory to assure understanding and the proper application of company policies, practices and procedure.
 - Maintain work area and common areas of department in a neat, clean, and organized condition.
 - Understand and follows all company and laboratory policies and procedures and ensure compliance with all attendance & safety rules and regulations. Maintain confidentiality of all proprietary information.
 - Willingly assist others as necessary to keep work current, meet deadlines or maintain an even workload. Cooperate with other employees and demonstrate a good attitude. Perform an acceptable quantity and quality of work on time as required.

- Provide proper training, work direction, and technical guidance for less experienced employees. Attend in-house or sponsored training meetings when necessary.
- Perform other duties as assigned.

This position requires exposure to one or more hazardous substances/chemicals which requires safety training.

BASIC QUALIFICATIONS

- High school diploma, GED or equivalent work experience
- Ability to multi-task, orientation to detail and ability to operate in a fast-paced environment.
- Basic high school level math skills required
- Ability to lift/move up to 50 pounds

Pay Range: \$15.67 - \$22.46

[Apply now ▲](#)



Maintenance Tech (MT) 3rd Shift

Position Summary

Qualified individual will be capable of evaluating and repairing all mechanical and hydraulic machines and equipment.

Tasks

This list of duties and responsibilities is not all inclusive and may be expanded to include other duties and responsibilities as management may deem necessary from time to time.

- Must be able to do preventative maintenance work, trouble shoot and repair problems on industrial machinery (roll-overs, lift tables, tilt stations, & paint systems)
- Assemble and install equipment, using hand tools and power tools.
- Must be personally responsible and committed to the quality of one's own work.
- Must be able to work above production standards.
- Must be capable of operating hand held cutting tools (Torches, Plasma Cutters).
- Must complete confined space training.
- Insure accuracy in maintaining production records (Example: travelers, timecards). Must be able to check parts to Quality Control Documents.
- Must participate in all required training programs to maintain skill levels for continuous improvement. Must successfully complete training program.
- Must be able to operate lift truck within the guidelines of the McLaughlin Body Powered Industrial Vehicle Program.
- Must have valid driver's license.
- Must supply own hand tools.
- Must be able to maintain good housekeeping practices in the work area and comply with all safety rules and procedures.
- Must wear and maintain the required protective clothing and equipment including: safety glasses, steel toe safety shoes, and hearing protection. Additional protection may be needed like gloves or Kevlar sleeves.

Skills

- Must be capable of reading blue prints and their application to the production part.
- Must have knowledge of production processes and be able to read work process instructions.
- Must be able to use a tape measure, digital calipers, and a square to ensure the accuracy of work.
- Equipment Selection - Determine the kind of tools and equipment needed to do the required job.
- Quality Control Analysis - Conducting tests and inspections of products, services, or processes to evaluate quality or performance.

- Demonstrates knowledge and ability required to perform welding operations and capable of passing a 3G weld test. Settings and operational knowledge, quality of welds, safety precautions, etc.
- The safe use of fabrication equipment including saws, drills, torch and plasma.
- Capable of building from a print or drawing.

Physical Requirements

- Must be capable of occasional horizontal lift up to 75 pounds.
- Must be capable of frequent horizontal lift up to 25 pounds.
- Must be capable of occasional floor to waist lift up to 50 pounds.
- Must be capable of occasional waist to crown lift up to 50 pounds.
- Must be able to stand for the duration of the shift. Work schedule may be over 8 hours a day.
- Must be capable of pushing/pulling up to 75 pounds.
- May be required to kneel, bend, crouch, forward bend stand in order to complete job assignment.
- May be required to work overhead.
- Must be able to work during hot or cold temperatures. Summer time temperatures can reach or exceed 100 degrees.

Experience and Education

- High School Diploma (or GED or High School Equivalence Certificate)
- Must have a minimum of six (6) years of proven experience in the applicable trade or must possess Journeyman certification or has completed an approved apprenticeship and/or training program.

[Apply for this Position](#)



Eastern Iowa Community Colleges

Maintenance Team Member Bettendorf, IA

Position Details

Position Title: Maintenance Team Member

Job Category: H7

Job Type: Support Staff, Hourly

Supervisor's Title: Maintenance Manager

Work location: Scott Community College, Belmont Rd Bettendorf, IA

Under direction, this position performs routine building maintenance duties as required to repair, maintain, clean all areas in buildings and adjacent areas. Follows prescribed written or oral procedures in performance of duties. Performs general maintenance duties as directed.

Job Description

- Administrative staff receive Paid time off annually **starting at 84** hours of vacation, 112 hours sick, 16 hours of personal time. In addition to paid holidays off, including a week in December.
- Summer Fridays off – shift rotation for those positions that require daily coverage
- Retirement plans with 9.44% employer contribution (IPERS or TIAA option), employees contribute 6.29%
- Employer paid & voluntary Life insurance
- Employer paid Long Term Disability insurance
- Tuition reimbursement for employees and dependents
- Flexible Spending Account options
- Professional development and education reimbursement benefits
- State employee discounts for cell phones, hotels, museums, etc. Employee Assistance Program
- EICC is unable to sponsor employment at this time, new hires must have authorization to work in the U.S. without sponsorship.

MINIMUM QUALIFICATIONS:

- High School diploma or equivalency diploma.
- Two years' proven successful experience in maintenance work or in the building trade industry is required**
- Must have knowledge of general maintenance.
- Valid driver's license is required.

- Must be able to lift 50 pounds.

****Prior work experience with maintenance duties including electrical, plumbing, HVAC or construction background.**

PHYSICAL REQUIREMENTS:

- Must be able to stand, walk, bend, climb, crawl, stoop, etc.
- Prolonged periods standing and walking are necessary.
- Must be physically able to climb ladders, bend, or crawl into awkward spaces.
- Must be able to use and ride on industrial equipment as necessary i.e. forklifts, lawn and grounds power equipment, snow removal equipment as necessary.
- Must be able to lift up to 50 pounds at a time.

Starting minimum \$21.20 -\$25.38 hourly

Typical Duties and Responsibilities:

1. General maintenance and repairs on buildings, equipment, heating, air conditioning, ventilation units, and electrical and plumbing fixtures.
2. Routinely performs carpentry, plumbing and electrical work, changes bulbs, prepares areas and paints, assembles new equipment, uses power tools, operates pressure equipment, moves furniture and equipment, picks up litter on campus grounds, and opens/closes buildings as needed.
3. Performs general maintenance and upkeep on college vehicles, tractors, and other grounds equipment.
4. Keeps work area clean and tools in good working condition.
5. Routinely inspects and performs the following duties: Checks and corrects anti-corrosion solutions in boilers. Replaces and adjusts belts and drives on HVAC equipment and pumps. Cleans and/or replaces filters in air purification and handling equipment. Inspects emergency lighting and exit lights. Checks expansion tanks on all boilers and drains as necessary.
6. Performs tasks necessary for the safety, health, welfare and comfort of building occupants.
7. Assists in removal of snow from parking lots, walkways, and access drives. Perform seasonal landscaping/hardscaping as needed.
8. Assists in setting up for special activities and is in attendance when necessary.
9. Performs custodial duties as necessary.
10. Is committed to providing quality service that meets or exceeds the expectations of internal and external customers.
11. Occasional flexing of schedule to facilitate opening/closing of the campus
12. Performs other duties as assigned by immediate supervisor.

[➔ Apply for this Job](#)



Night Maintenance

Davenport, IA

Full Time

[APPLY NOW](#)

What You'll Do - You'll Make the Moment

When the lights go down and the doors close, you'll make sure everything's ready to shine tomorrow. As a Night Maintenance team member, you'll work third shift where you will lay the groundwork for another great day at Cracker Barrel. From the kitchen to the front porch, you focus on the details - clean floors, spotless equipment, and a store that is as fresh as the first day it opened.

So if you're someone who....

- Believes a clean, well-kept space is a foundation of great hospitality
- Takes pride in working behind the scenes to keep things running smoothly
- Follows safety and cleanliness standards
- Enjoys quiet, focused work and thrives on an overnight shift

... come on in, we've been expecting you!

No restaurant experience? No worries. We'll teach you everything you need to know.

See for yourself. Apply now.

Cracker Barrel is an equal opportunity employer.

Qualified applicants are considered for all positions without regard to race, color, religion, sex, sexual orientation, genetic information, national origin, age, marital status, medical condition, disability or any other class expressly protected by law.



Jobs Available IN Mercer County

AGRICULTURE

Job Title	Employer	Apply	Location
Agronomy Field Advisor	Liqui-Grow	Apply	Aledo
Crop Consultant	Nutrien	Apply	New Boston
Custom Applicator	Nutrien	Apply	Viola

AUTOMOTIVE

Job Title	Employer	Apply	Location
Service Technician	Heritage Tractor	Apply	Aledo
Service Technician (Sprayer)	Heritage Tractor	Apply	Aledo
Assembler Fabricator	Alexis Fire Equipment	Apply	Alexis
Assembler - Truck Body	Alexis Fire Equipment	Apply	Alexis
Electrician	Alexis Fire Equipment	Apply	Alexis
Assistant Mechanic	Sherrard School District	Apply	Sherrard

BUSINESS/OFFICE

Job Title	Employer	Apply	Location
Accountant Associate	Justin Cook - State Farm Agent	Apply	Aledo
Receptionist	Justin Cook - State Farm Agent	Apply	Aledo
Assitant Service Manager	Heritage Tractor	Apply	Aledo
Accounting & Phone Support Assistant	Alexis Fire Equipment	Apply	Alexis
Purchasing Agent	Alexis Fire Equipment	Apply	Alexis
Shipping & Receiving Associate	Alexis Fire Equipment	Apply	Alexis
Warranty Coordinator	Alexis Fire Equipment	Apply	Alexis

CARE SERVICES

Job Title	Employer	Apply	Location
Mental Health Therapist	Psychiatric Medical Care	Apply	Aledo
Dental Office Assistant FT	Aledo Family Dentistry	Apply	Aledo
Licensed Practical Nurse (LPN)	Arcadia Care	Apply	Aledo
CNA	Arcadia Care	Apply	Aledo
Registered Nurse (RN)	Arcadia Care	Apply	Aledo
Housekeeper	Arcadia Care	Apply	Aledo
PT Assisstant	MercyOne	Apply	Aledo
ER RN	MercyOne	Apply	Aledo
Certified Occupational Therapy Assistant	Mercer Manor Rehabilitation	Apply	Aledo
Occupational Therapist	Mercer Manor Rehabilitation	Apply	Aledo
Physical Therapist	Mercer Manor Rehabilitation	Apply	Aledo
Physical Therapist Assistant	Mercer Manor Rehabilitation	Apply	Aledo
Speech Language Pathologist	Mercer Manor Rehabilitation	Apply	Aledo
Occupational Therapy Assistant	Renewal Rehab	Apply	Aledo
Physical Therapist per diem	Renewal Rehab	Apply	Aledo

COMPUTER/TECHNOLOGY

Job Title	Employer	Apply	Location
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CONSTRUCTION

Job Title	Employer	Apply	Location
Aeration Service Man (309) 593-2520	Rhodenbaugh Excavating	Call to Apply	Sherrard

EDUCATION

Job Title	Employer	Apply	Location
Freshman Volleyball Coach	Mercer County School District	Apply	Aledo
Substitute Paraprofessionals (309) 582-2238	Mercer County School District	Call To Apply	Aledo
Substitute Teachers (309) 582-2238	Mercer County School District	Call To Apply	Aledo
1st Grade Teacher	Taylor Ridge Elementary	Apply	Taylor Ridge
2nd Grade Teacher	Taylor Ridge Elementary	Apply	Taylor Ridge
Industrial Tech/Ag Teacher	Rockridge High School	Apply	Taylor Ridge
Physical Ed/Health Teacher	Rockridge High School	Apply	Taylor Ridge
JH/HS Cashier (4hr shift)	Rockridge School District	Apply	Taylor Ridge

High School Agriculture Teacher	Sherrard School District	Apply	District
Elementary Teaching Position	Sherrard School District	Apply	Sherrard
World Languages Teacher	Sherrard School District	Apply	Sherrard
High School Assistant Boys' Soccer Coach	Sherrard School District	Apply	Sherrard
Girls' Varsity Golf Coach	Sherrard School District	Apply	Sherrard
Assistant Football Coach	Sherrard School District	Apply	Sherrard
Assistant JH Track Coach	Sherrard School District	Apply	Sherrard
2nd Grade Teacher	Sherrard School District	Apply	Sherrard
Junior High Paraprofessional	Sherrard School District	Apply	Sherrard
Preschool Paraprofessional	Sherrard School District	Apply	Viola

FINANCE/ECONOMIC

Job Title	Employer	Apply	Location
Account Associate	Justin Cook - State Farm Agent	Apply	Aledo

FOOD SERVICE

Job Title	Employer	Apply	Location
All Positions	Ferg's Public House	Apply	Aledo
Crew Team Member	McDonald's	Apply	Aledo
Department Manager	McDonald's	Apply	Aledo
Guest Experience Lead	McDonald's	Apply	Aledo
Shift Manager	McDonald's	Apply	Aledo
Kitchen Sub (309) 582-2238	Mercer County School District	Call To Apply	Aledo
Server/Bartender	New Windsor Depot	Apply	New Windsor
Reliable Daytime Bartender	Hootypucker's	Apply	New Windsor
Nighttime Cook, Waitress, Bartender	Bo's Longbranch (309-737-0668)	Call to Apply	Reynolds
Bartenders	City Limits	Apply	Viola
Cook	City Limits	Apply	Viola
Meat Wrapper	Smith's Custom Meats	Apply	Viola

LABOR/TRADES

Job Title	Employer	Apply	Location
Seasonal Lawn Care Worker	City of Aledo	Apply	Aledo
Part-Time Technician	Cooper Floor Coverings	Apply	Aledo
Concrete Foreman	Skinner Landscaping	Apply	Aledo
Project Estimator	Skinner Landscaping	Apply	Aledo

LAW ENFORCEMENT

Job Title	Employer	Apply	Location
Police Officer - Full Time & Part Time	City of Aledo	Apply	Aledo
Telecommunicator	Mercer County Sheriff's Department	Apply	Aledo
Police Officer- Certified (Part Time)	City of Keithsburg	Apply	Keithsburg

MAINTENANCE/REPAIR

Job Title	Employer	Apply	Location
Seasonal Street Maintenance Worker	City of Aledo	Apply	Aledo
Storm Restoration Specialist	All Seasons Roofing Inc.	Apply	Aledo
Maintenance	McDonald's	Apply	Aledo
Full-Time Maintenance	Village of Alexis	Apply	Alexis

MANUFACTURING

Job Title	Employer	Apply	Location
Night Shift CNC Operator	Paul & Ron Manufacturing, Inc.	Apply	Viola

MARKETING

Job Title	Employer	Apply	Location
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OTHER

Job Title	Employer	Apply	Location
Personal Assistant	Jay Henshaw (309-371-7162)	Apply	Mercer County
Aledo Bandshell Operator & Event Facilitator	City of Aledo	Apply	Aledo

PHARMACEUTICAL

Job Title	Employer	Apply	Location
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REMOTE

Job Title	Employer	Apply	Location
Several Remote Positions	CVS Health	Apply	Nationwide
Several Remote Positions	Capitol One	Apply	Nationwide

RETAIL

Job Title	Employer	Apply	Location
Team Member	Casey's	Apply	Aledo
Part Sales Manager PT	Auto Zone	Apply	Aledo
Lead Sales Associate PT	Dollar General	Apply	Aledo
Lead Sales Associate FT	Dollar General	Apply	Aledo
Sales Associate	Dollar General	Apply	Aledo
Assistant Store Manager	Dollar General	Apply	Alexis
Sales Associate	Dollar General	Apply	Alexis
Cashier/Kitchen staff PT	Westmer One Stop	Apply	Joy
Team Member	Casey's	Apply	Keithsburg
Assistant Store Manager	Dollar General	Apply	Sherrard
Sales Associate	Dollar General	Apply	Sherrard
Assistant Manager	Dollar General	Apply	Viola
Sales Associate	Dollar General	Apply	Viola
Multiple Positions (PT)	Prairie Crossroads	Apply	Viola

SALES/SERVICE

Job Title	Employer	Apply	Location
Sales Position	Essig Motors	Apply	Aledo
Customer Relations Representative	Justin Cook - State Farm	Apply	Aledo
Customer Service Representative	Justin Cook - State Farm	Apply	Aledo
Sales Coordinator	Alexis Fire Equipment	Apply	Alexis
Inside Sales Coordinator	Alexis Fire Equipment	Apply	Alexis

SANITATION

Job Title	Employer	Apply	Location
1st Shift Cleaning Specialist	Dust Busters Cleaning Services	Apply	Aledo
Custodial Sub (309) 582-2238	Mercer County School District	Call To Apply	Aledo
2nd Shift Custodian	Sherrard School District	Apply	Sherrard

TRANSPORTATION

Job Title	Employer	Apply	Location
Medium Duty/Rollback Tow Truck Driver	MerCo Tow	Apply	Aledo
Substitute Bus Drivers (309) 582-2238	Mercer County School District	Call To Apply	Aledo
Bus Driver	Mercer County School District	Apply	District
Bus Driver	Sherrard School District	Apply	District



Jobs Available NEAR Mercer County

AGRICULTURE

Job Title	Employer	Apply	Location
Grain Elevator Operator / Truck Facility Tech	CGB Enterprises, Inc.	Apply	Monmouthg
Ag CE Detailer	Birkey's Farm Store	Apply	Galesburg
Lab Coordinator	Corteva Agriscience	Apply	Woodhull
Production Technician	Corteva Agriscience	Apply	Woodhull

AUTOMOTIVE

Job Title	Employer	Apply	Location
Shop Assistant	B&B Truck & Trailer	Apply	Galesburg
Sales Management Trainee	Enterprise Mobility	Apply	Galesburg
Aircraft Paint Technician (2nd shift)	Elliott Aviation	Apply	Milan
Paint Technician - Weekend	Elliott Aviation	Apply	Milan
Aircraft Structures Technician	Elliott Aviation	Apply	Milan
Aviation Director of Maintenance	Elliott Aviation	Apply	Milan
Avionics Technician - Weekends Only	Elliott Aviation	Apply	Milan
Aircraft Service Technician 2nd shift	Elliott Aviation	Apply	Milan
Sales & Leasing Consultant	Eriksen Chevrolet	Apply	Milan
Service Advisor	Eriksen Chevrolet	Apply	Milan
Automotive Technician	Bruce Foote Chevrolet	Apply	Monmouth

BUSINESS/OFFICE

Job Title	Employer	Apply	Location
Medical Office Assistant	OSF Healthcare	Apply	Galesburg
Legal Assistant	Karlin Raver LLC	Apply	Galesburg
Night Auditor/Front Desk Clerk	Quality Inn	Apply	Galesburg
Insurance Agency Leader	Jessica Looman Farmers Insurance	Apply	Milan
Receptionist	Neil Ferrari - State Farm Agent	Apply	Milan
TRIO Student Support Services Program Assistant	Monmouth College	Apply	Monmouth
Medical Office Assistant	OSF Healthcare	Apply	Monmouth
Administrative Assistant	Kellogg Company	Apply	Monmouth

CARE SERVICES

Job Title	Employer	Apply	Location
Dental Assistant	The Dental Group of Galesburg	Apply	Galesburg
Qualified Intellectual Disabilities Professional/Manager	DD Homes Network	Apply	Galesburg
Registered Nurse - \$5,000 SOB	Centurion Health	Apply	Galesburg
Associate Veterinarian	Quad City Pet Care	Apply	Milan
Flight Nurse OSF Life Flight	OSF HealthCare	Apply	Milan
Nurse Practitioner or Physician's Assistant (PRN as need	Medcor Inc	Apply	Milan
LPN or RN: Saturday/Sunday: 9am-5pm	Advantage Nursing Service	Apply	Monmouth
General Laboratory, Medical Technologist (Night Shift)	HealthCare Connections, Inc	Apply	Monmouth
Optician	Kehoe Eye Care, PC	Apply	Monmouth
Associate Veterinarian	Monmouth Small Animal Hospital	Apply	Monmouth
Managing Veterinarian	Monmouth Small Animal Hospital	Apply	Monmouth
Veterinary Student Externship	Monmouth Small Animal Hospital	Apply	Monmouth

COMPUTER/TECHNOLOGY

Job Title	Employer	Apply	Location
CAD Designer	Oquawka Boats & Fabrication, Inc.	Apply	Oquawka

CONSTRUCTION

Job Title	Employer	Apply	Location
Construction Project Manager	Carl Sandburg College	Apply	Galesburg
Electrical Apprentice	Freedom Forever	Apply	Galesburg
Solar Roof Lead	Freedom Forever	Apply	Galesburg

EDUCATION

Job Title	Employer	Apply	Location
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EC Prenatal Head Start Educator	Regional Office of Education #33	Apply	Galesburg
Classroom Security Paraprofesional	The Menta Education Group	Apply	Galesburg
Men's & Women's Swimming - Assistant Coach	Monmouth College	Apply	Monmouth
Admission Counselor	Monmouth College	Apply	Monmouth
Tenure Track Engineering Professor	Monmouth College	Apply	Monmouth
Tutor	Team Staffing Solutions, Inc	Apply	Muscatine

FINANCE/ECONOMIC

Job Title	Employer	Apply	Location
Escrow Specialist	Blackhawk Bank & Trust	Apply	Milan
Relationship Manager	Empeople Credit Union	Apply	Milan
Account Associate	Neil Ferrari - State Farm Agent	Apply	Milan
Customer Service Representative	Neil Ferrari - State Farm Agent	Apply	Milan
Insurance Account Position	Neil Ferrari - State Farm Agent	Apply	Milan

FOOD SERVICE

Job Title	Employer	Apply	Location
Bartender	Applebee's	Apply	Galesburg
General Manager	Pizza Ranch	Apply	Galesburg
Starbucks Barista	Target	Apply	Galesburg
Crew Member	Hardee's	Apply	Milan
Shift Leader	Hardee's	Apply	Milan
Experienced Chef	Luli's	Apply	Milan
Crew Team Member	McDonald's	Apply	Milan
Department Manager	McDonald's	Apply	Milan
General Manager	McDonald's	Apply	Milan
Cook	High Point Residence Monmouth	Apply	Monmouth
Team Member	Pizza Hut	Apply	Monmouth
Student Team Member	Burger King	Apply	Monmouth
Closing Team Member	Burger King	Apply	Monmouth
Team Member - Opening Shift	Burger King	Apply	Monmouth
Assistant Manager	Jimmy John's	Apply	Monmouth
Crew Member	Jimmy John's	Apply	Monmouth
Server	Pizza Hut	Apply	Monmouth
Restaurant Team Member - PT	Love's Travel Stops	Apply	Monmouth

LABOR/TRADES

Job Title	Employer	Apply	Location
Team Member	Champion Express Car Wash	Apply	Galesburg
Electrician	Corteva Agriscience	Apply	Woodhull
Industrial Electrician	Corteva Agriscience	Apply	Woodhull

LAW ENFORCEMENT

Job Title	Employer	Apply	Location
Certified Police Officer	City of Galesburg	Apply	Galesburg

MAINTENANCE/REPAIR

Job Title	Employer	Apply	Location
Temporary Maintenance Worker - Cemetary	City of Galesburg	Apply	Galesburg
Temporary Maintenance Worker - Golf	City of Galesburg	Apply	Galesburg
Temporary Maintenance Worker - Parks	City of Galesburg	Apply	Galesburg
Custodian / Maintenance Worker	Regional Office of Education #33	Apply	Galesburg
Maintenance	McDonald's	Apply	Milan
Airframe & Powerplant Technician	Mo Chat	Apply	Milan

MANUFACTURING

Job Title	Employer	Apply	Location
Machinist	Heat and Control, Inc	Apply	Galesburg
1st Shift Manual Machinistq	Advance Services	Apply	Galesburg
Welder	Advance Services	Apply	Galesburg
Warehouse	Euclid Beverage	Apply	Galesburg
Assembler - Equipment	Heat and Control, Inc	Apply	Galesburg
Assembly Technician	Intellihot Inc	Apply	Galesburg
Warehouse Material Handlers (1st & 2nd Shift)	SC2	Apply	Milan

MARKETING

Job Title	Employer	Apply	Location
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OTHER

Job Title	Employer	Apply	Location
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PHARMACEUTICAL

Job Title	Employer	Apply	Location
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Pharmacy Manager	CVS Health	Apply	Galesburg
Pharmacy Manager	Walmart	Apply	Galesburg
Staff Pharmacist	Walmart	Apply	Galesburg
Registered Pharmacist hourly	Hy-Vee	Apply	Milan

REMOTE

Job Title	Employer	Apply	Location
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Underwriting Assistant	Illinois Casualty Company	Apply	Rock Island
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RETAIL

Job Title	Employer	Apply	Location
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Team Member	Casey's	Apply	Andalusia
Assistant Store Manager	Dollar General	Apply	Andalusia
Sales Associate	Dollar General	Apply	Andalusia
Assistant Store Manager	Dollar General	Apply	Coal Valley
Sales Associate	Dollar General	Apply	Coal Valley
Warehouse Associate	Blick Art Materials	Apply	Galesburg
Sales Specialist - FT	Lowe's	Apply	Galesburg
Assistant Store Manager	Dollar General	Apply	Milan
Budtender	Nature's Treatment of IL	Apply	Milan
Store Manager Candidate	Dollar General	Apply	Milan
Market Clerk	Fareway Stores Inc	Apply	Monmouth
Team Member	Casey's	Apply	Monmouth
Assistant Store Manager	Dollar General	Apply	Monmouth
Customer Services Associate	Dollar Tree	Apply	Monmouth
Retail Parts Pro	Advance Auto Parts	Apply	Monmouth
Assistant Store Manager	Dollar General	Apply	Oquawka
Assistant Store Manager	Dollar General	Apply	Woodhull
Sales Associate	Dollar General	Apply	Woodhull

SALES/SERVICE

Job Title	Employer	Apply	Location
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Entry Level Roofing Sales	Best Choice Roofing	Apply	Coal Valley
Sales Management Trainee	Enterprise Mobility	Apply	Galesburg
Automotive Sales Consultant	Kunes Auto	Apply	Galesburg
Sales and Leasing Consultant	Eriksen Chevrolet	Apply	Milan
Salesperson / Store Driver	Advance Auto Parts	Apply	Monmouth
Commercial Parts Pro	Advance Auto Parts	Apply	Monmouth
Outside Sales Representative	Ameripro Roofing	Apply	Monmouth
Sales Team Leader	Prairie Communications	Apply	Monmouth

SANITATION

Job Title	Employer	Apply	Location
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Cleaning Specialist	FBG Service Corporation	Apply	Milan
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TRANSPORTATION

Job Title	Employer	Apply	Location
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Seasonal CDL Delivery Driver	Nutrien Ag	Apply	Biggsville
Professional Livery Driver	Act II Transportation	Apply	Coal Valley
Class A CDL Truck Driver - Grain Elevator	CGB Enterprises, Inc.	Apply	Gladstone
Delivery Driver	DES Employment Group	Apply	Milan
Afterhours Fleet Manager	Tucker Freight Lines	Apply	Milan
Local Dry Van Truck Driver	Tucker Freight Lines	Apply	Milan
Delivery Driver	Jimmy John's	Apply	Monmouth
Delivery Driver	Pizza Hut	Apply	Monmouth
CDL A Dedicated Local Truck Driver	Illini Logistics	Apply	Rock Island
Drivers (Seasonal/Part-time)	Goldstart FS	Apply	Woodhull

ARE YOU A SENIOR & LOOKING FOR WORK?

JOIN NAPCA's Senior Community Service Employment Program



WHAT IS IT?

PAID \$\$\$ TRAINING & WORK ASSISTANCE PROGRAM

PROGRAM BENEFITS:

- ❖ **\$\$\$ PAID TRAINING**
All participants earn local minimum wage while enrolled
- ❖ **JOB COUNSELING**
Resume writing, interview skills, employment search assistance
- ❖ **LANGUAGE & CULTURAL SUPPORT**
Multi-cultural program staff provide guidance & support

TO PARTICIPATE, YOU MUST BE:

- ❖ **55 YEARS of AGE or OLDER**
- ❖ **CURRENTLY UNEMPLOYED**
- ❖ **LOW INCOME (below federal poverty level)**
- ❖ **RESIDE IN COUNTY**

This project received \$8,451,635 from a grant awarded under the Senior Community Service Employment Program (SCSEP) General funding grant, as implemented by the U.S. Department of Labor's Employment and Training Administration. \$845,164 of the project is financed by non-federal funding sources.

TO LEARN MORE & ENROLL

Contact our **Rock Island County Office**
Sarah Joehlin (206) 704-5424
sarah@napca.org



NATIONAL ASIAN PACIFIC
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**NAPCA SCSEP ROCK ISLAND
OFFICE**

500 42nd Street
Rock Island, Illinois 61201

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ABOUT US

What is the Workforce Innovation and Opportunity Act (WIOA)?

The Workforce Innovation and Opportunity Act (WIOA) helps job seekers succeed in the labor market by providing access to employment, education, training, and support services while matching employers with the skilled workers they need to compete in the global economy.

Information Sessions are held **Every Tuesday at 9:00 AM at the American Job Center 500 42nd Street, Suite #6, Rock Island, IL. 61201**

Contact us at **(309) 429-6429** or email opportunity@americanjob.center for questions or to find out more information.

The Illinois workNet Center System, an American Job Center, is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers may be reached by persons using TTY/TDD equipment by calling TTY (800) 526-0844 or 711.

HOW WE CAN HELP YOU

WIOA Grant Funds Can Help Pay For:

- Tuition, Books & Fees
- Uniforms, Equipment and /or Tools
- Testing, Licensing, & Graduation Fees
- Other Required Costs needed to complete training or college

TRAININGS

Manufacturing

Including Welding, Machining, Engineering, and more!

Transportation

Including Truck Driving (CDL), Auto and Diesel Mechanics, and more!

Health and Medical

Including CNA, Medical Assisting, Nursing, Veterinary Technician, and more!

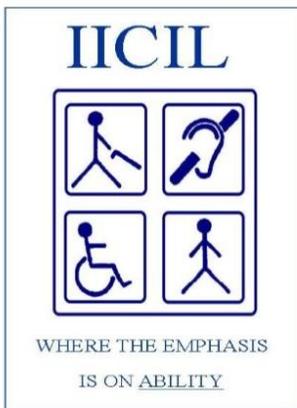
Information Technology

Including Computer Information Technology, Network Administration, and more!

Business

Including Accounting, Human Resources, and more!

**All People with Disabilities are Eligible for
FREE SERVICES
From their Local Center for Independent Living**



**The IL/IA Center for Independent Living
is here to assist you with:**

- ⇒ **Applying/Appealing for Disability Benefits**
- ⇒ **Housing, Bus passes, SNAP and Medical Benefits**
- ⇒ **Free Hearing and Visual Assistive Devices**
- ⇒ **New Personal Assistants and PA management**
- ⇒ **Moving from Nursing Home to Independence**
- ⇒ **Youth Life Skills & Career Exploration Programs**

**All services are available in Rock Island, Mercer and Henry County in Illinois
and Scott, Clinton and Muscatine County in Iowa
Please call to schedule an appointment so that we can meet your needs.**



We Can Help!

501 11th Street
Rock Island, IL
PH: (309) 793-0090
Website: www.iicil.com



IL/IA Center for Independent Living



ywca
Quad Cities

THEPLACE2B AFTER SCHOOL PROGRAM

A Safe Space

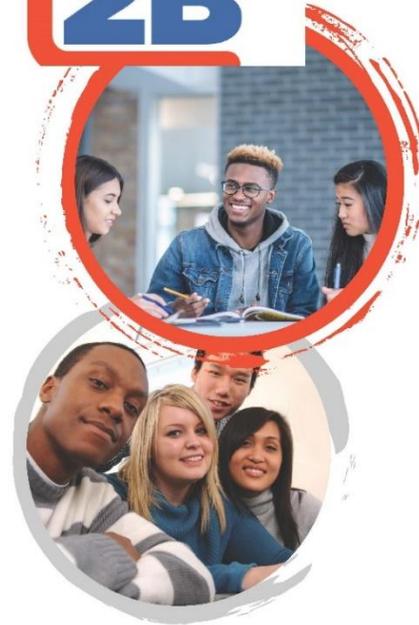
A safe environment where youth 14 and older can have fun, be creative, and receive educational opportunities.

Life Readiness

Life, career, and education readiness resources to support everyone who walks in the door.

Support Services

Emergency food & toiletries, a clothing closet, access to GED courses, and more!



MONDAY - FRIDAY
500-800PM

YWCA QUAD CITIES
229 16th st
Rock Island, IL

Call/text by 2pm for a ride
309.350.2397
www.ywcaqc.org
theplace2b@qcywca.org



Parenting Support

**Become the best
parent you can be.**



**PREGNANCY & PARENT
SUPPORT AVAILABLE**



SCAN HERE FOR MORE INFO

309.736.7170 | www.foreverychild.org | 524 15th Street Moline

1 Self-Service

On the IDES website, you can:

- Apply and certify for benefits
- Sign up for direct deposit
- Change your password
- Start your job search
- ...**and more!**



Fastest Option!

Visit
ides.illinois.gov

2 Give Us a Call

Have a complex question? **Schedule a callback** to get help from an expert.



Next Best Option

Call
(800) 244-5631

3 Schedule an Appointment

Limited **in-person** services available for:

- Identity verification
- Employment services
- Using the resource room.



Busiest Option

Call
(217) 558-0401
to schedule



Cómo encontrar ayuda



Autoservicio

En el sitio web del IDES puede:

- Solicitar y certificar las prestaciones
- Registrarse para depósitos directos
- Cambiar su contraseña
- Iniciar su búsqueda de empleo
- ...¡y más!




¡La opción más rápida!

Visite
ides.illinois.gov



Llámenos

¿Tiene alguna pregunta compleja?

Programa una llamada para obtener la ayuda de un experto.




La siguiente mejor opción

Llame al
(800) 244-5631



Programa una cita

Servicios **presenciales** limitados para:

- Verificación de identidad
- Servicios de empleo
- Uso de la sala de recursos




La opción más concurrida

Llame al
(217) 558-0401
para programar una cita