



Job Leads for Week Ending 3/21/25
Employment and Training Services
We're Here to Help! Se habla español!

AMERICAN JOB CENTER ® is designed to provide a full range of assistance to job seekers un-der one roof. The centers offer training referrals, career counseling, job listings, and similar employment-related services

- ⇒ **Career and skills assessments**
- ⇒ **Guidance on using labor market information for your job search and career development strategy.**
- ⇒ **Assistance in developing your Individual Employment Plan**
- ⇒ **Career counseling & coaching services**
- ⇒ **Free virtual and traditional classroom occupational training opportunities**
- ⇒ **Free career readiness and soft skills training**
- ⇒ **Resume preparation and interview skills**
- ⇒ **1 Year of services to ensure that you remain employed.**

We are open, Monday through Friday 8:30 AM – 5:00 PM.

Local workforce professionals are available for employment and training. State employees are not working in-person.

Students:

If you have found an unfunded or underfunded internship, you can apply for paid Work Experience funding!

Both your worksite and you must be eligible for federal workforce funding. Begin the eligibility determination process today!

Contact Janet and Sarah by email at Opportunity@AmericanJob.Center

Rock Island:

500 42nd Street, Suite 6
Rock Island, IL
(Entrance on south side of building)
(309) 429-6429

Kewanee:

404 E. 3rd St.
Kewanee, IL
(Inside Black Hawk College)
(309) 245-1934

Serving Rock Island, Henry, and Mercer Counties

Funding through AMERICAN JOB CENTER ® is provided by the Illinois Department of Commerce and Economic Opportunity (DCEO), on behalf of the United States Department of Labor (DOL). Therefore, individuals must meet the eligibility criteria set by DOL's Workforce Innovation and Opportunity Act (WIOA). The Illinois workNet Center System, AMERICAN JOB CENTER ®

AMERICAN JOB CENTER ®, is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. TTY/TDD (800) 526-0844 or 711.



Focused on You

Job Description

Title: Patient Registration

Employment Type: Full Time

Work Hours: Monday through Friday, 8 am - 5 pm

We care about our employees! We value and respect the talented and committed people that make up our practice. Be a part of an organization that works to make a difference in the lives of its patients by encouraging you to be your best every day.

Position Responsibilities:

In this position, you'll be responsible for duties related to the opening and closing of the office, welcoming and engaging our patients, and ensuring that they are accurately checked in and checked out. You'll verify their account and insurance information, collect payments, and assist them in completing paperwork. ORA holds all of our staff members accountable for providing high-level care, maintaining patient confidentiality, and complying with all HIPAA rules and regulations. As a member of our Patient Registration team, you're the first and last interaction that each patient will have during their visit to our clinics.

Requirements:

This position requires a high school diploma or equivalent. We would prefer previous customer service experience in a medical office setting. A successful candidate will display excellent interpersonal, oral, and written communication skills as well as the ability to organize and prioritize tasks effectively and accurately. This candidate must have the flexibility to work some evenings and Saturdays as well as the ability to travel to other ORA locations as needed.

Apply online at:

https://qcora.applicantpro.com/jobsearch/?job_board_classification=ORAOrthopedics



Focused on You

Title: Facilities Maintenance Assistant

Employment Type: Full Time

Work Hours: Monday through Friday, hours may vary, weekends as needed

City: Quad Cities

State: Iowa/Illinois

- Bettendorf, IA, USA
- \$18.88-\$25.54 per hour

We care about our employees! We value and respect the talented and committed people that make up our practice. Be a part of an organization that works to make a difference in the lives of its patients by encouraging you to be your best every day.

Position Responsibilities:

We are seeking a versatile and dedicated Facilities Maintenance Assistant to join our team. In this role, you will ensure the optimal functioning of building systems, including mechanical, electrical, fire/life safety, and elevators. Proactively identifying, completing, and/or overseeing all appropriate internal repairs, plumbing, and electrical projects. Conducting all internal office requirements such as facilities requests, office moves, furniture moves, light construction, and repairs. Ensuring that all facilities operate in a safe and efficient condition. Effectively communicating the status of projects and estimated time of completion. Maintaining HVAC equipment in ORA-owned buildings including preventative maintenance. ORA holds all our staff members accountable for providing high-level care, maintaining patient confidentiality, and complying with all HIPAA rules and regulations.

Requirements:

This position requires a high school diploma or equivalent, along with proficiency in building systems, including HVAC, electrical, mechanical, and code compliance. The ideal candidate must be able to perform routine maintenance with minimal supervision, proactively identify issues, recommend solutions, and multitask efficiently using strong organizational skills. A thorough understanding of OSHA and life safety regulations is essential. Strong interpersonal, oral, and written communication skills, as well as the ability to work well within a team, are required. A valid driver's license and a DMV record that meets insurability requirements are necessary, as this position involves travel to various ORA clinic locations.

Apply online at:

https://qcora.applicantpro.com/jobsearch/?job_board_classification=ORAOrthopedics



🔥 HOT JOB ALERT 🔥

Davenport Schools is hiring a Utility Support Worker with starting pay at \$21.59/hr.

Duties & Responsibilities: (Essential Functions of Position, Major Responsibilities, Summary of Key Duties, Special Assignments, Relationships:

- Rate of pay: new hire \$21.59 per hour; \$22.24 after probationary period has been met. Current employees covered by the bargaining unit contract please refer to salary schedule in Bargaining Contract.
- Operates and maintains equipment such as zero turn mowers, field draggers, sprayers, dump trucks, string trimmers, snow plows, etc.
- Keeps and maintains accurate and up to date maintenance records of all vehicles and equipment using FLEETSOF software.
- Maintains up to date and accurate equipment inventory lists.
- Must possess computer skills including spreadsheets and word processing.
- Apply pesticide throughout the District to fence lines, warning tracks. (Will need to obtain pesticide applicators license within 6 mos.)
- Performs various athletic field maintenance including dragging and stripping.
- Picks up and delivers vehicles, equipment and parts as needed.
- Checks in pool vehicles daily and maintains proper paperwork associated with this.
- Occasionally assists in mail deliveries.
- Delivers fuel to schools for lawn equipment.
- Picks up and delivers various supplies, materials and equipment to buildings for maintenance and custodial needs.
- Picks up and logs boiler samples monthly.
- Helps with moving and or transporting furniture and equipment as needed.
- Must be self-motivated and able to work with minimal supervision.
- **Must** possess a valid driver's license and have an excellent driving record.
- All other duties as assigned by the Utility Team Leader, Director and the Associate Director of Operations.

Ready to make a difference and earn great pay?

📍 Apply now on their website and start your new career today!

📄 <https://ow.ly/p7VG50VnCON>



Medical Assistant (Moline, IL)

Job Summary:

Under the supervision and direction of a licensed practitioner, the Certified Medical Assistant will assist in the delivery of pediatric primary health care and patient care management. This individual will provide clinical assistance to physicians working in the practice following established standards, practices, and protocols.

Qualifications:

- Knowledge of medical practice and care to assist in giving pediatric patient care.
- Knowledge of examination, diagnostic, and treatment room procedures including administering vaccines.
- Understanding of common safety hazards and precautions to create a safe work environment.
- Skills in using various types of medical equipment for examination, diagnostic, and treatment procedures.
- Skills in maintaining records and recording test results in an electronic medical record.

Education and Experience:

- Graduation from an accredited program for Medical Assistants or equivalent work experience
- One year of experience working as a Medical Assistant in a clinical setting preferred

If interested please email a copy of your resume to krista.arling@carecloudpm.com



JOB POSTING

Posting Open: 03/26/2025

Closed: 04/03/2025

Department: Sheriff's Office

Union: AFSCME 2025A

Job Classification: General Service Worker II

JOB CLASSIFICATIONS:

Grade: 17

Salary: \$18.84/hr.

Hours: 40 hours per week

Application is available at <https://www.rockislandcountyl.gov/301/Job-Opportunities>

Completed application may be mailed to:

**Rock Island County Sheriff's Office
1317 3rd Ave
Rock Island, IL 61201
ATTN: Captain Meyers**

Or e-mailed to: application@ricosheriff.org

ROCK ISLAND COUNTY
CLASSIFICATION SPECIFICATION
GRADE 16

TITLE: GENERAL SERVICE WORKER II

01/01/95

Characteristics of the Class: Under general supervision performs a variety of unskilled and manual work in building maintenance repair activities and custodial services. Incumbent may be assigned to various departments and receives continuing or individual assignments by the supervisor generally indicating work to be done, limitations, quality and quantity expected, deadlines and priority of assignments.

Examples of Essential Functions:

Performs routine custodial and cleaning duties in and around buildings, including walls, floors, fixtures and equipment.

Operates trucks and other light equipment: mowers, tractors, back hoe, end loader and power tools.

Collects trash and other refuse and loads into a truck; cleans all equipment used at end of the day.

Performs routine lawn maintenance and care; including edging, mowing, cuts and prunes and sprays trees and shrubs.

Makes general minor repairs to wood fixtures and frames; assists in installation of door locks, hinges and other hardware fixtures.

Installs electrical fixtures and wiring, performs simple electrical and plumbing repairs.

Performs other related duties as assigned.

Minimum Requirements:

A. Training and Experience

High school diploma, GED or other certificate of competency; supplemented by two years work experience as general labor maintenance or construction, or an equivalent combination of training and experience. Must possess a valid driver's license.

B. Knowledge, Abilities, and Skills

Knowledge of tools and equipment used in building and ground maintenance.

Knowledge of building/office cleaning, supplies and correct applications.

Ability to carry out oral and written directions.

Ability to perform strenuous labor.

Ability to establish and maintain effective working relationships with co-workers, supervisors and the general public.

Skill in the operation of trucks, small tractors and power tools.

Physical Requirements: Task involves the regular, and at times sustained, performance of heavier physical tasks such as walking over rough or uneven surfaces, bending, stooping, working in confined spaces, and lifting or carrying moderately heavy (20-50 pound) items and occasionally very heavy (100 pounds or over) items; or may involve the complex operation of gasoline, electric, or diesel-powered machinery or shop equipment requiring the manipulation of multiple controls, fine adjustments or both; or the sustained operation, on a production basis, of such devices as offset presses with associated equipment.

Environmental Requirements: Task may require frequent exposure to adverse environmental conditions.

Sensory Requirements: Task requires color perception and discrimination. Task requires odor perception and discrimination. Task requires visual perception and discrimination. Task requires oral communications ability.



JOB POSTING

Posting Open: 3/21/2025

Closed: until filled

Department: Sheriff's Office

Union: AFSCME 2025A

Job Classification: Correctional Officer

JOB CLASSIFICATIONS:

Grade: 24

Salary: \$25.78/hr.

Hours: 40 hours per week

See attached job description.

Please submit completed application to:

Rock Island County Sheriff's Office
Attn: Captain Holton
1317 3rd Ave
Rock Island, IL 61201

Application can be found online at <https://www.rockislandcountyil.gov/Jobs.aspx>
Email to application@ricosheriff.org

ROCK ISLAND COUNTY
CLASSIFICATION SPECIFICATION
GRADE 24

TITLE: CORRECTIONAL OFFICER

01/01/95

Characteristics of the Class: Under general supervision, performs routine work in dealing with persons under confinement and includes the control, care, feeding and general welfare of inmates detained at the County corrections facility. Incumbent processes incoming and outgoing inmates, monitors and assists in daily inmate activities and maintains related records and reports. The employee receives continuing or individual assignments from the supervisor generally indicating work to be done, limitation, quality and quantity expected, deadlines and priority of assignments.

Examples of Essential Functions:

Admits and releases persons committed to the County correctional facility. Places inmates under confinement in cells or other areas as directed.

Maintains good order and conduct and is responsible for the care, general welfare and feeding of inmates as assigned. Ensures the cleanliness of the area of assigned responsibility. Transports inmates to various sites as required.

Exercises reasonable and/or special care or action, as the need dictates or as directed, in handling special or unusual inmates.

Performs routine checks of inmates and cell areas for contraband, escape attempts, unauthorized articles, weapons or other items.

Searches and removes all unauthorized personal articles and contraband from all prisoners.

Accepts, records, and stores personal possessions of inmates. Takes bond monies. Maintains accurate records.

Performs various clerical duties as required. Distributes and opens mail. Files records. Provides information to attorneys, courts, and general public.

Performs other related duties as required.

Minimum Requirements:

A. Training and Experience

High school diploma, GED or other certificate of competency supplemented by completion of an approved basic correctional officer training course, or an equivalent combination of experience and training.

B. Knowledge, Abilities and Skills

Knowledge of the rules and regulations as applied to correctional work, and of the requirements of the consent decree.

Knowledge of the procedures, practices and methods of maintaining order and of supervising persons placed under restraint, and of their habits, attitudes and behavior.

Knowledge of first aid methods and practices.

Ability and willingness to learn the principles of criminology and penology.

Ability to react quickly and calmly in emergency situations.

Ability to understand and carry out oral written instructions. Ability to express self orally and in writing.

Ability to relate to inmates and the public courteously, with tact, patience and impartiality.

Ability to observe and respond to situations promptly and objectively.

Skill in the use of standard office equipment such as the typewriter and telephone.

Physical Requirements: Task may involve occasional heaving lifting or moving, but the emphasis is place upon the coordination and manipulation skills.

Environmental Requirements: Task may require frequent exposure to adverse environmental conditions.

Sensory Requirements: Task requires color perception and discrimination. Task requires sound perception and discrimination. Task requires taste perception and discrimination. Task requires odor perception and discrimination. Task requires depth perception and discrimination. Task requires texture perception and discrimination. Task requires visual perception and discrimination. Task requires oral communications ability.



Posting Open:
03/20/2025

Posting Closed:
04/01/2025

DEPARTMENT:
State's Attorney's Office

JOB TITLE:
Legal Assistant II

CLASSIFICATION:

Grade: 19

Salary: \$20.60/ hr

Hours: 40 hours per week

Application packets are to include a completed Rock Island County employment application, cover letter and resume. Application is available at <https://www.rockislandcountyil.gov/301/Job-Opportunities>

Please submit Cover Letter, Application and Resume to:
Megan Higgins, Office Manager
Rock Island County State's Attorney's Office
1317 3rd Avenue, 2nd Floor
Rock Island, IL 61201
higginsm@rockislandcountyil.gov

Rock Island County

Job Description

TITLE:	Legal Assistant II
DEPARTMENT:	State's Attorney's Office
SUPERVISOR:	Executive Legal Assistant
FLSA:	Non-Exempt
EMPLOYMENT STATUS:	Represented Employee – AFSCME 2025A
CLASSIFICATION:	Legal Assistant II – Grade 19

SUMMARY: Works proactively under guidance of assigned prosecutors and the supervision of the Executive Legal Assistant within the State's Attorney's Office. A primary function(s) of this position includes but is not limited to: varied clerical duties in the operation of the Rock Island County State's Attorney's Office and one or a combination of advanced responsibilities that may include claims processing for payment, bookkeeping, and assisting with budget preparation; fingerprint record reporting to Illinois State Police Bureau of Identification; and/or management of drug forfeiture and other civil seizure case files as assistant to the Drug Prosecutor. Position requires independent judgment in the performance of all activities in the office and the ability to learn new tasks, software and equipment by training on the job.

ESSENTIAL JOB FUNCTIONS:

- Must be capable of regular and predictable attendance at a specified location in order to perform assigned tasks.
- Acts as an assistant to a group of designated staff members.
- Carries out general clerical duties including answering the telephone and taking messages; maintaining multiple appointment calendars; sending and replying to emails; sending and receiving faxes; drafting, typing, proofreading, copying, and scanning a variety of documents; filing and recording keeping; imaging documents; transcribing; sorting mail; and filing legal documents with the Circuit Clerk.
- Uses a variety of case management databases and software packages to enter information and/or to make inquiries; uses Tracker to enter data and generate charging instruments as directed; runs LEADS / NCIC inquiries on defendants charged with a felony offense for prosecuting attorneys; runs defendant driving abstracts as necessary; uses Microsoft Office suite daily; and may access accesses Laredo database, New World Systems accounting software, and Department of Justice eShare Federal Forfeiture Portal.
- Speaks with the public and provides information requiring knowledge of the court process, and departmental policies and procedures.
- Prepares claims for invoice payment, performs bookkeeping functions and assists in gathering information for budget preparation; reports fingerprint records to Illinois State Police Bureau of Identification; and/or prepares reports for forfeiture funds and manages drug forfeiture and other civil seizure case files.
- Receives inquiries for matters addressed by the Civil Division and routes appropriately.
- Upon request of the State's Attorney provides analyses and documentation regarding a risk management.

- Each Rock Island County employee is responsible to engage in periodic activities that include, but are not limited to: (a) County-wide risk management/safety training session, and (b) departmental educational training, and/or (c) evaluation/physical improvement of departmental physical assets that prevents, reduces, or corrects safety hazards.
- Performs other related duties as assigned.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

Ability to:

- Maintain effective communication and working relationships with other employees and the public; communicate with, and respond pleasantly to, a demanding and diverse public.
- Ability to coordinate multiple projects and activities simultaneously.
- Carry out general office and clerical procedures.
- Be eligible for approval by 911 Consortium/PISTOLS network, Illinois State Police, Illinois Secretary of State, Department of Justice, and other networks deemed necessary to access their databases for information.
- Prioritize work tasks and meet deadlines.
- Follow complex oral and written instructions.
- Work independently with minimal supervision.

Knowledge of:

- Modern office practices and procedures.
- Working knowledge of State's Attorney's Office practices, policies and procedures
- General office procedures related to bookkeeping and claims processing, fingerprint management and reporting to Illinois State Police Bureau of Identification; and/or submitting reports and maintaining and managing drug forfeiture and other civil seizure case files.

Skills:

- Must be able to communicate with the public and other employees in a professional manner.
- Typing with reasonable speed and accuracy as departmental needs dictate; transcribing notes, dictation or minutes with reasonable speed and accuracy.
- Ability to take accurate minutes and notes.
- Operation of office equipment including computer, multifunction devices, scanners, copy, fax and adding machines.
- Proficiency in use of software applications essential to the functioning of the criminal justice process and county administration in Rock Island County (Tracker, PISTOLS, PVE, PCJIMS, LEADS, Illinois Secretary of State driver's record portal, Microsoft Office suite with emphasis on Word and Excel, New World Systems accounting package, Laredo, and other software programs and systems as needed).
- Must be able to make LEADS criminal history inquiries after becoming LEADS-certified; must be able to perform driver's abstract inquiries via Illinois Secretary of State records portal; may be required to access Federal Forfeiture case information via the Department of Justice eShare Portal.

MINIMUM QUALIFICATION REQUIREMENTS:

Education:

- High school diploma, GED or other certificate of competency required; Legal Secretary certification, Paralegal Certificate or Associates Degree preferred.

Experience:

- Three years' experience in responsible legal secretarial work, or an equivalent combination of experience and training required.

This description is intended to indicate the kinds of tasks and levels of work difficulty required of the position given this title and shall not be construed as declaring what the specific duties and responsibilities of any particular position shall be. It is not intended to limit or in any way modify the right of management to assign, direct, and control the work of employees under supervision. The listing of duties and responsibilities shall not be held to exclude other duties not mentioned that are of similar kind or level of difficulty.



STUDENT & PARENT TOURS

TOUR THE QC'S LARGEST EMPLOYERS

EXPLORE CAREER OPPORTUNITIES

- EXCLUSIVE TOUR OF THE FACILITY
- Q&A WITH COMPANY REPRESENTATIVES
- EXPLORE WHAT THEY MANUFACTURE AND HOW
- SEE THE EQUIPMENT AND LEARN ABOUT AUTOMATION
- DISCOVER JOBS AVAILABLE & EDUCATION AND TRAINING REQUIREMENTS



ARCONIC

Arconic Tour
 Monday, April 7, 2025
 5:30 pm to 7:30 – Tour and Q&A with Arconic staff



JOHN DEERE

John Deere Davenport Works Tour
 Tuesday, April 8, 2025
 5:30 pm to 7:30 – Tour and Q&A with staff



DON'T WAIT! SPACE IS LIMITED!

A Parent/Adult Chaperone is required to attend with their student. Registration is Required.



Police Officer

Continuous Recruitment – No Deadline to Apply

Visit www.moline.il.us for applicant packet and to apply!

Salary and Benefits:

- Starting Pay: \$68,697/year
- Excellent Health Benefits and Pension
- Uniform Allowance: \$800/year
- Firearms Proficiency Pay: Up to \$360/year
- Physical Fitness Incentive: \$300/year
- Shift Differential: \$0.75/hour for 2nd shift and \$0.85/hour for 3rd shift

Training:

- 16-week police academy with full pay, benefits and housing provided
- In-house training after completion of police academy

Probationary Period:

- 12 months for those already certified as Illinois law enforcement officers
- 18 months for all others

Age and Residency:

- 21-34 years of age to apply (see exceptions in packet)
- Must live within a 40-mile radius of 1630 8th Avenue in Moline within 2 years of hire (includes Illinois and Iowa)
- \$100 per month living allowance for Moline residents (see details in packet)
- Additional requirements contained further in this packet

Characteristics of the Job

Under general supervision, performs a variety of routine tasks requiring application of judgment based on knowledge gained through experience and training and occasionally exercises independent judgment when dealing with emergency situations. Is responsible for the protection of life and property and the preservation of order in the City of Moline through enforcement of laws and ordinances. Work normally consists of pro-active patrol responding to calls for service, traffic regulation and investigative duties in a designated area of the city. May also be assigned to specialized units responsible for follow-up investigations, self-initiated criminal investigations, traffic enforcement and other support or staff services. Performs other duties as assigned.

Examples of Duties

Conduct preliminary and follow-up investigations as assigned requested directly by a citizen or self-initiated.

Patrol a designated area by mechanical or physical conveyance to protect life and property; preserve order; prevent and discover criminal acts; and enforce appropriate federal, state and local law through arrests, citations or other means.

Communicate as appropriate through electronic, oral or written means, factual information ascertained through investigation, observation or other sources.

Cooperate in the adjudication of criminal, traffic or civil cases by providing testimony or evidence at court proceedings, inquests, depositions or other judicial processes.

Seek and develop public contacts and confidential sources with respect to places and persons suspected of criminal activity.

Maintain good interpersonal and working relations with officers and employees of the department and other agencies.

Give presentations and lectures to the public on various facets of police service, public safety education and community programs.

Communicate information of criminal activity or problems to appropriate divisions, sections or supervisors of the police department and other appropriate agencies.

Communicate information of criminal activity or problems to appropriate divisions, sections or supervisors of the police department and other appropriate agencies.

Maintain broad knowledge of federal, state and local laws and the application of enforcement principles.

Required Training and Experience

High school diploma or GED equivalent; ability to successfully complete the Illinois Local Governmental Law Enforcement Officers Training Board Basic Recruit Training; must possess a valid Illinois driver's license or equivalent.

Knowledge, Skills and Abilities

Knowledge of occupational hazards and safety precautions; good social and general intelligence.

Skill in the use of firearms.

Ability to exercise good judgment and establish and maintain satisfactory working relationships with peers, superiors, other agencies and the general public.

EQUAL OPPORTUNITY EMPLOYER



City of Moline, IL

Police Officer Recruitment

www.moline.il.us



Continuous Recruitment – No Deadline to Apply

Salary and Benefits:

- Starting Pay: \$68,697/year
- Excellent Health Benefits and Pension
- Uniform Allowance: \$800/year
- Firearms Proficiency Pay: Up to \$360/year
- Physical Fitness Incentive: \$300/year
- Shift Differential: \$0.75/hour for 2nd shift and \$0.85/hour for 3rd shift

Training:

- 16-week police academy with full pay, benefits and housing provided
- In-house training after completion of police academy

Probationary Period:

- 12 months for those already certified as Illinois law enforcement officers
- 18 months for all others

Age and Residency:

- 21-34 years of age to apply (see exceptions in packet)
- Must live within a 40-mile radius of 1630 8th Avenue in Moline within 2 years of hire (includes Illinois and Iowa)
- \$100 per month living allowance for Moline residents (see details in packet)
- Additional requirements contained further in this packet

Are you ready to serve Moline?

Police Officer Required Testing

Important Information	
Agility Test and Written Exam	Testing will be held on the second Friday at 1:00 PM and the fourth Friday at 8:00 AM each month. Applicants will be notified to schedule a date/time upon receipt of application.
Oral Interviews	Applicants will be notified to schedule a date/time upon successful completion of the agility test and written exam.
<p>Agility Test Information</p> <p>Location: Moline Police Department (Fitness Center) 1640 6th Avenue, Moline, IL 61265</p> <ol style="list-style-type: none"> 1. All applicants are required to take the agility test. 2. Bring a valid driver's license. 	
<p>Written Examination (for applicants who pass agility test)</p> <p>Location: Human Resources, 619 16th Street, Moline, IL 61265 Date/Time: Immediately following agility test</p> <ol style="list-style-type: none"> 1. Bring a valid driver's license. 2. Bring two sharpened #2 pencils. 	
<p>Oral Interviews</p> <p>Applicants who pass the written exam will be scheduled for an oral interview.</p>	

All applicants are required to meet the deadlines, tests and events outlined in the recruitment process of the Rules and Regulations of the Board of Fire & Police Commissioners. Failure to complete any portion of the process will result in disqualification; therefore, there will be no variations in the schedule.

Police Officer

General Requirements and Testing Procedures

Applicants must:

- Be citizens of the United States.
- Be at least 21 years old by the time of appointment. Candidates who are 20 years old are eligible to test, but will not be appointed until 21 years old.
- Be under 35 years of age, except that the age requirement shall not apply to the following:
 - A veteran shall be allowed to exceed the maximum age provision by the number of years served on active military duty, but by no more than 10 years of active military duty
 - A person previously employed as a police officer in a regularly constituted police department of any municipality, regardless of whether the municipality is located in Illinois or in another state
- A person who has served as an auxiliary police officer under Section 3.1-30-20 for at least 5 years and is under 40 years of age.
 - A person who has served as a deputy under Section 3-6008 of the Counties Code and otherwise meets necessary training requirements
 - A person who has served as a sworn officer as a member of the Illinois Department of State Police
- Have 20/20 correctable vision.

Candidates will be required to successfully complete events as required by the Rules and Regulations of the Board of Fire and Police Commissioners such as a physical agility test, written examination and oral interview, in order to be placed on the eligibility register for the position of Police Officer. A copy of said Rules and Regulations may be obtained at City Hall, 619 16th Street, in Human Resources for review.

Physical Agility Test

- All applicants must pass before proceeding to the written examination.
- This is a pass/fail test.
- Be prompt and dress in comfortable clothing; bring a valid driver's license.
- Test requirements are further described in this packet.

Written Examination

- Minimum passing score is 70%.
- Be prompt and bring a valid driver's license.
- 5 points added to passing written score for at least 1 year of active military service with honorable discharge after submission of DD214.
- Study guides are available upon completion of application.

Oral Interview

- Applicants with passing scores will be scheduled to participate in oral interviews.
- Minimum passing score is 70%.

Eligibility Register

- Passing scores from the written examination and the oral interview are averaged together and applicants are placed on the eligibility register in accordance with their scores for a period of one year.
- At the time a vacancy occurs, a background investigation, including reference checks, credit history check and a criminal history record check, is conducted. The Police Chief recommends a candidate from the top 3 candidates on the eligibility register.

Appointment from the eligibility register is subject to the applicant passing a thorough medical examination by a licensed physician of the City’s choice. Appointment is further subject to the applicant passing, with a rating of “recommended” or better, a bonafide, valid and job-related psychological examination performed by a licensed psychologist of the City’s choice. The current residency requirement states that employees shall live within 40 miles of 1630 8th Avenue within two years of hire.

Police Officer Physical Agility Test Minimum Physical Fitness Requirements

The physical agility test consists of the following exercises, times and/or repetitions:

TEST / AGE	Male				Female			
	20-29	30-39	40-49	50-59	20-29	30-39	40-49	50-59
Sit and Reach	14.4	13.0	12.0	10.5	17.0	16.5	15.0	14.8
1 Minute Sit Up	33	30	24	19	24	20	14	10
Bench Press Ratio	0.88	0.78	0.72	0.63	0.51	0.47	0.43	0.39
1.5 Mile Run	14:00	14:34	15:24	16:58	16:46	17:38	18:37	20:44

* The Power Chart events are used by the Illinois certified police academies and are provided to all candidates prior to entering the academy.

Sit and Reach Test

This is a measure of the flexibility of the lower back and upper leg area. It is an important area for performing police tasks involving range of motion and is important in minimizing lower back problems. The test involves stretching out to touch the toes or beyond with extended arms from the sitting position. *The score is in inches reached on a yardstick with 15 inches being at the toes.*

One Minute Sit Up Test

This is a measure of the muscular endurance of the abdominal muscles. It is an important area for performing police tasks that may involve the use of force and is an important area for maintaining good posture and minimizing lower back problems. *The score is in the number of bent leg sit ups performed in one minute.*

One Repetition Maximum Bench Press

This is a maximum weight pushed from the bench press position and measures the amount of force the upper body can generate. It is an important area for performing police tasks requiring upper body strength. *The score is a ratio of weight pushed divided by body weight.*

1.5 Mile Run

This is a timed run to measure the heart and vascular systems’ capability to transport oxygen. It is an important area for performing police tasks involving stamina and endurance and to minimize the rise of cardiovascular problems. Once the run begins candidates must continuously run without walking or stopping until the entire 1.5 miles is complete. *The score is in minutes and seconds.*

Police Officer Residency

1. Residency shall be a continuing condition of employment. Employees shall live within a radius of forty (40) miles from the City's Emergency Center located in Moline at 1630 Eighth Avenue within two (2) years of their date of hire.
2. Employees who reside within the municipal limits of the City of Moline shall receive \$100 per month living allowance, payable for full months resided in Moline and payable the first full pay period in January the following year upon proof of primary residency to Human Resources. Employees can receive a maximum total payment of \$12,000 under this benefit.

AREA JOBS LIST | March 27, 2025



Jobs Available IN Mercer County

AGRICULTURE

Job Title	Employer	Apply	Location
Crop Consultant	Nutrien	Apply	New Boston
Custom Applicator	Nutrien	Apply	New Boston
Seasonal Custom Applicator	Nutrien	Apply	Viola

AUTOMOTIVE

Job Title	Employer	Apply	Location
Service Technician	Martin Tractor, Inc.	Apply	Aledo
Assembler	Alexis Fire Equipment	Apply	Alexis

BUSINESS/OFFICE

Job Title	Employer	Apply	Location
Director of Social Services / Admissions	Mercer Manor Nursing & Rehab	Apply	Aledo
Secretarial Sub (309) 582-2238	Mercer County School District	Call To Apply	Aledo
Customer Service Represenative	Justin Cook - State Farm Agent	Apply	Viola

CARE SERVICES

Job Title	Employer	Apply	Location
RN Supervisor	Mercer Manor Nursing & Rehab	Apply	Aledo
Registered Nurse (RN)	Mercer Manor Nursing & Rehab	Apply	Aledo
Dietary Aide	Mercer Manor Nursing & Rehab	Apply	Aledo
Certificate Degree with Job	Mercer Manor Nursing & Rehab	Apply	Aledo
Director of Rehabilitation	Mercer Manor Nursing & Rehab	Apply	Aledo
Nurse	Arcadia Care	Apply	Aledo
Emergency Department RN	MercyOne	Apply	Aledo
PT Assistant	MercyOne	Apply	Aledo
Operating Room RN	MercyOne	Apply	Aledo
Medical Surgical RN	MercyOne	Apply	Aledo
Weekend RN	MercyOne	Apply	Aledo
LPN	MercyOne	Apply	Aledo
Caregiver	HomeWell Care Services	Apply	Aledo
Caregiver	Caring Senior Service	Apply	Aledo
Home Care Aide	Help at Home	Apply	Aledo
Home Care Aide	Help at Home	Apply	New Windsor
Home Care Aide	Help at Home	Apply	Sherrard

COMPUTER/TECHNOLOGY

Job Title	Employer	Apply	Location
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CONSTRUCTION

Job Title	Employer	Apply	Location
Aeration Service Man (309) 593-2520	Rhodenbaugh Excavating	Call to Apply	Sherrard

EDUCATION

Job Title	Employer	Apply	Location
Freshman Volleyball Coach	Mercer County High School	Apply	Aledo
Substitute Paraprofessionals	Mercer County School District	Call To Apply	Aledo
Substitute Teachers	Mercer County School District	Call To Apply	Aledo
After School Program Staff	Mercer County YMCA	Apply	Aledo
One on One Paraprofessional	New Boston Elementary School	Apply	New Boston
Preschool Paraprofessional	Sherrard School District	Apply	Viola

FINANCE/ECONOMIC

Job Title	Employer	Apply	Location
Retail Banker	BankORION	Apply	Aledo
Account Associate	State Farm	Apply	Aledo
Account Manager	State Farm	Apply	Aledo
Accounting / Phone Support Assistant	Alexis Fire Equipment	Apply	Alexis
Customer Relations Represenative	Justin Cook - State Farm Agent	Apply	Joy
Teller (Full Time)	Farmers State Bank	Apply	Viola

FOOD SERVICE

Job Title	Employer	Apply	Location
Deli Staff	Mercer Market	Apply	Aledo
Sandwich Artist	Subway	Apply	Aledo
Food & Ice Cream Servers	Bowlyou's Ice Cream & Grill	Apply	Aledo
Kitchen Sub (309) 582-2238	Mercer County School District	Call To Apply	Aledo
Cooks & Waiters	Joe's Trattoria	Apply	Aledo
Crew Team Member	McDonald's	Apply	Aledo
Shift Manager	McDonald's	Apply	Aledo
Department Manager	McDonald's	Apply	Aledo
Guest Experience Lead (GEL)	McDonald's	Apply	Aledo
Kitchen Staff	Boone Docks Restaurant	Apply	Joy
Server	Boone Docks Restaurant	Apply	Joy
Bartender / Cook	Rocky's Sturgeon Bay Inn	Apply	New Boston
Weekend Evening Server	New Windsor Depot	Apply	New Windsor
Cooks, Bartenders, Servers	Bo's Longbranch	Apply	Reynolds
Ice Cream Server	Praire Crossroads Mercantile	Apply	Viola

LABOR/TRADES

Job Title	Employer	Apply	Location
Seasonal Lawn Care Worker	City of Aledo	Apply	Aledo
Post Frame Building Carpenter	King Enterprises	Apply	Aledo
General laborer (309) 721-2882	Disposal Pros	Call to Apply	New Windsor

LAW ENFORCEMENT

Job Title	Employer	Apply	Location
Police Officer- Certified (Part Time)	Village of Alexis	Apply	Alexis
Police Officer- Certified (Part Time)	Town of Keithsburg	Apply	Keithsburg

MAINTENANCE/REPAIR

Job Title	Employer	Apply	Location
Maintenance	McDonald's	Apply	Aledo
Facilities Improvement	Windborn Group	Apply	Aledo
Storm Restoration Specialist	All Seasons Roofing Inc.	Apply	Aledo
Hospitality/Housekeeping	Windborn Group	Apply	Aledo

MANUFACTURING

Job Title	Employer	Apply	Location
Night Shift CNC Operator	Paul & Ron Manufacturing, Inc.	Apply	Viola

MARKETING

Job Title	Employer	Apply	Location
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OTHER

Job Title	Employer	Apply	Location
Multiple Positions (Spring Opening)	Aledo Opera House	Apply	Aledo
Campground Host	Keithsburg Campground	Apply	Keithsburg
Locate Technician	Stake Center Locating	Apply	North Henderson

PHARMACEUTICAL

Job Title	Employer	Apply	Location
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REMOTE

Job Title	Employer	Apply	Location
AI Content Writer Hiring Mult. Candidates	DataAnnotation	Apply	Chicago
AI Training for Finance	Outlier AI	Apply	United States
AI Math Trainer	Outlier AI	Apply	United States

RETAIL

Job Title	Employer	Apply	Location
Team Member	Casey's General Stores	Apply	Aledo
Part time Sales Associate	AutoZone	Apply	Aledo
Retail Sales Associate	AutoZone	Apply	Aledo
Manager Trainee	AutoZone	Apply	Aledo
Assistant Store Manager	Dollar General	Apply	Aledo
Sales Associate	Dollar General	Apply	Aledo
Sales Associate	Dollar General	Apply	Alexis
Assistant Store Manager	Dollar General	Apply	Alexis
Part-time Clerk (21+ years old)	Westmer One Stop	Apply	Joy
Team Member	Casey's General Stores	Apply	Keithsburg

Team Member	Casey's General Stores	Apply	Reynolds
Store Crew	7- Eleven	Apply	Sherrard
Sales Associate	Dollar General	Apply	Sherrard
Assistant Store Manager	Dollar General	Apply	Sherrard
Store Manager	Dollar General	Apply	Sherrard
Team Member	Casey's General Stores	Apply	Viola
Assistant Manager	Dollar General	Apply	Viola
Sales Associate	Dollar General	Apply	Viola

SALES/SERVICE

Job Title	Employer	Apply	Location
Grain Sales Support	Gold Star FS	Apply	Aledo
Sales	Essig Motors	Apply	Aledo
Storm Restoration Represenative	All Seasons Roofing Inc.	Apply	Aledo

SANITATION

Job Title	Employer	Apply	Location
Housekeeper (Full Time)	Crothall Healthcare	Apply	Aledo
Custodial Sub (309) 582-2238	Mercer County School District	Call To Apply	Aledo

TRANSPORTATION

Job Title	Employer	Apply	Location
Rural Carrier Sub	Aledo Post Office (USPS)	Apply	Aledo
Bus Monitors	Mercer County School District	Apply	District-wide
Bus Driver (Full Time, Part Time, Substitute)	Mercer County School District	Apply	District-wide

AREA JOBS LIST | March 27, 2025



Jobs Available NEAR Mercer County

AGRICULTURE

Job Title	Employer	Apply	Location
Production Technician	Corteva Agriscience	Apply	Woodhull

AUTOMOTIVE

Job Title	Employer	Apply	Location
Structures Technician	Elliot Aviation	Apply	Milan
Avionics Technician	Elliot Aviation	Apply	Milan
Tractor / Trailer Technician	Hirschbach Motor Lines	Apply	Monmouth
Full Time Service Truck Rider	Moore Tires	Apply	Monmouth
Service Technician	Martin Tractor Inc.	Apply	Monmouth

BUSINESS/OFFICE

Job Title	Employer	Apply	Location
Human Resources Manager	XPAC	Apply	Milan
Receptionist	H&R Block	Apply	Monmouth
Administrative Assistant	Kellogg Company	Apply	Monmouth

CARE SERVICES

Job Title	Employer	Apply	Location
Registered Nurse (RN)	Fullshift Staffing, LLC	Apply	Andalusia
Summer Camp Health Officer	Illowa Council, Boy Scouts of America	Apply	Illinois City
Caregivers / CNAs	Caring Senior Service	Apply	Illinois City
Registered Nurse (RN)	Top of The World Ranch	Apply	Milan
Dentist	DOCS Health	Apply	Milan
Veterinarian	Quad City Pet Care	Apply	Milan
Dietary Aide	Courtyard Estates of Monmouth	Apply	Monmouth
PT Assistant - Monmouth Clinic	McDonough District Hospital	Apply	Monmouth
Managing Veterinarian	Monmouth Small Animal Hospital	Apply	Monmouth
Veterinary Student Externship	Monmouth Small Animal Hospital	Apply	Monmouth
Director of Rehab	Community Care Centers Inc	Apply	Monmouth
Physical Therapist Assistant	Advanced Rehab & Sports Medicine	Apply	Monmouth

COMPUTER/TECHNOLOGY

Job Title	Employer	Apply	Location
CAD Designer	Oquawka Boats & Fabrication, Inc.	Apply	Oquawka

CONSTRUCTION

Job Title	Employer	Apply	Location
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EDUCATION

Job Title	Employer	Apply	Location
Summer Camp Health Officer	Illowa Council, Boy Scouts of America	Apply	Illinois City
Nursing Online Instructor / Tutor	Tutor Me Education	Apply	Illinois City
Early Childhood Education Teacher	SAL Community Services	Apply	Milan
Early Childhood Educator Urgently Hiring	Jamieson Community Center	Apply	Monmouth
Admission Counselor	Monmouth College	Apply	Monmouth

FINANCE/ECONOMIC

Job Title	Employer	Apply	Location
Trust Assistant	Blackhawk Bank & Trust	Apply	Milan
Loan Specialist	Blackhawk Bank & Trust	Apply	Milan
Account Associate	Neil Ferrari - State Farm Agent	Apply	Milan
Part Time Bank Teller	Fortress Bank	Apply	Monmouth
Billing Clerk - 2nd Shift	Smithfield Foods	Apply	Monmouth
Loan Operations Assistant	Midwest Bank	Apply	Monmouth

FOOD SERVICE

Job Title	Employer	Apply	Location
Waitstaff	Oakwood Country Club	Apply	Coal Valley
Assistant Manager	High Porch Coffee LLC	Apply	Milan
Team Member	The Hungry Hobo	Apply	Milan

General Manager	Pizza Hut	Apply	Milan
KFC Assistant General Manager	KBP Foods	Apply	Milan
Crew Team Member	McDonalds	Apply	Milan
Department Manager	McDonalds	Apply	Milan
Barista	Scooter's Coffee	Apply	Milan
Crew Member	Hardee's	Apply	Milan
Experienced Chef	Luli's	Apply	Milan
General Manager	McDonalds	Apply	Milan
Team Member	JV Pizza Hut	Apply	Milan
Assistant Store Manager	Scooter's Coffee	Apply	Milan
Assistant Manager	Jimmy John's	Apply	Monmouth
Student Team Member	Burger King	Apply	Monmouth
Server	JV Pizza Hut	Apply	Monmouth
Team Member	JV Pizza Hut	Apply	Monmouth
Sandwich Artist	Subway	Apply	Orion
Sandwich Artist	Subway	Apply	Woodhull

LABOR/TRADES

Job Title	Employer	Apply	Location
Laborers	XPAC	Apply	Milan

LAW ENFORCEMENT

Job Title	Employer	Apply	Location
Campus Safety Officer (PT)	Monmouth College	Apply	Monmouth

MAINTENANCE/REPAIR

Job Title	Employer	Apply	Location
Maintenance Technician	Vonachen Group	Apply	Milan
Summer Maintenance	Blackhawk Bank and Trust	Apply	Milan
Maintenance	McDonalds	Apply	Milan
Airframe & Powerplant Technician	Mo Chat	Apply	Milan
Quarry Maintenance Worker	RiverStone Group, Inc.	Apply	Milan
Maintenance Planner	Corteva Agriscience	Apply	Woodhull

MANUFACTURING

Job Title	Employer	Apply	Location
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MARKETING

Job Title	Employer	Apply	Location
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OTHER

Job Title	Employer	Apply	Location
Material Handlers	XPAC	Apply	Milan
Packers	XPAC	Apply	Milan
Production Worker	Earthlite, LLC	Apply	Monmouth

PHARMACEUTICAL

Job Title	Employer	Apply	Location
Certified Pharmacy Technician	Walgreens	Apply	Milan
Pharmacy Customer Service Associate	Walgreens	Apply	Milan
Certified Pharmacy Technician	Axline Pharmacy	Apply	Monmouth

RETAIL

Job Title	Employer	Apply	Location
Assistant Store Manager	Dollar General	Apply	Andalusia
Sales Associate	Dollar General	Apply	Andalusia
Team Member	Casey's General Stores	Apply	Andalusia
Sales Associate	Dollar General	Apply	Coal Valley
Assistant Store Manager	Dollar General	Apply	Coal Valley
Fast & Fresh Clerk	Hy-Vee	Apply	Milan
Retail Associate	Meatheads Meat Market	Apply	Milan
Shipping Supervisor	Lynco Products	Apply	Milan
Team Member	Casey's General Stores	Apply	Milan
Sales Floor Associate	Dollar Tree	Apply	Milan
Manager Trainee	AutoZone	Apply	Milan
Part Time Sales	AutoZone	Apply	Milan
Retail Sales Associate	AutoZone	Apply	Milan
Assistant Store Manager	Dollar General	Apply	Milan

Budtender	Nature's Treatment of IL	Apply	Milan
Manager Trainee	AutoZone	Apply	Monmouth
Assistant Store Manager	Dollar General	Apply	Monmouth
Team Member	Casey's General Stores	Apply	Monmouth
Retail Sales Associate (Part Time)	AutoZone	Apply	Monmouth
Sales Floor Associate	Dollar Tree	Apply	Monmouth
Assistant Store Manager	Dollar General	Apply	Oquawka
Assistant Store Manager	Dollar General	Apply	Woodhull
Sales Associate	Dollar General	Apply	Woodhull

SALES/SERVICE

Job Title	Employer	Apply	Location
Digital Dealer Advisor/Consultant	J.D. Power	Apply	Illinois City
Home Improvement Sales Rep.	The Acri Company	Apply	Milan
Sales / Leasing Consultant	Eriksen Chevrolet	Apply	Milan
Commercial Sales Manager	AutoZone	Apply	Milan
Sales Team Leader	Prairie Communications	Apply	Monmouth

SANITATION

Job Title	Employer	Apply	Location
Recycle Technician	SBM Management	Apply	Coal Valley
Cleaning Specialist	FBG Service Corporation	Apply	Milan

TRANSPORTATION

Job Title	Employer	Apply	Location
Operations Manager	Act II Transportation	Apply	Coal Valley
Professional Livery Driver	Act II Transportation	Apply	Coal Valley
Heavy Wrecker Tow Truck Operator	Cantrell's	Apply	Colona
School Bus Driver **Paid Training**	Johannes Bus Service	Apply	Milan
Delivery Driver	Pizza Hut	Apply	Milan
Delivery Driver	DES Employment Group	Apply	Milan
Delivery Driver (Full Time)	AutoZone	Apply	Milan
OTR Truck Driver	Vantage Solutions	Apply	Monmouth
Delivery Driver	JV Pizza Hut	Apply	Monmouth
CDL A Driver	Borkgren Farms	Apply	Woodhull

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Are you ready to take your career to the next level?

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All Are Welcome!

WORKSHOPS AVAILABLE

- How to go to College & Financial Aid
- Resume Essentials
- Resume Writing
- Interview Skills
- Federal Hiring
- LinkedIn
- Work for Illinois
- Virtual Reality: Career Exploration

Why Join?

- Interactive, hands-on learning
- Expert instructors
- Meet and collaborate with peers
- Exclusive materials and resources

Location:

American Job Center | 500 – 42nd St., Suite 6,
Rock Island, IL 61201

Hurry! Limited seats available. For more details, contact us at:

Opportunity@AmericanJob.Center or (309) 429-6429.

See the back for more details!



[How to go to College](#)

10AM – 12PM | 1st Wednesday of the Month

A Workshop Series with more topics, tips and strategies to help you succeed and thrive.

[Financial Aid for College](#)

2PM – 4PM | 1st Wednesday of the Month

Workshop to help you understand and complete the FAFSA.



[Resume Essentials](#)

10AM – 12PM | 2nd Wednesday of the Month

This workshop covers the elements of a resume and provides job seekers with techniques to create an effective document that employers will notice.

[Resume Writing](#)

2PM – 4PM | 2nd Wednesday of the Month

This workshop covers the elements of a resume and provides job seekers with techniques to create an effective document that employers will notice.



[Interview Skills](#)

10AM – 12PM | 3rd Wednesday of the Month

This workshop aims to provide attendees with the tools and confidence they need to ace a job interview. During this workshop, interview basics, potential questions and interview techniques are presented.

[Federal Hiring](#)

2PM – 4PM | 3rd Wednesday of the Month

This workshop covers the basics of federal hiring, civil service, www.USAJobs.gov, special hiring authorities, and other resources for a federal job search.

[LinkedIn](#)

10AM – 12PM | 4th Wednesday of the Month

This workshop explains how to proactively use LinkedIn for job searches

[Work for Illinois](#)

2PM – 4PM | 4th Wednesday of the Month

This workshop covers the basics of state hiring, and other resources for a state job search.



[Virtual Reality: Career Exploration](#)

By Appointment Only | Every Friday Afternoon

Engage learners with career assessments and VR simulations that spark curiosity and let them explore careers based on their interests.

Like us 

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American Job Center - Rock Island

Visit our Facebook page.

Tell your friends & press the like button to be updated with the latest events in our area!

Now is the Time
to Invest in
Yourself and
Your Future!



**American Job Center Wants to Help Cover Your Tuition Costs!
Attend an Informational Session Today to Learn More!**

ABOUT US

What is the Workforce Innovation and Opportunity Act (WIOA)?

The Workforce Innovation and Opportunity Act (WIOA) helps job seekers succeed in the labor market by providing access to employment, education, training, and support services while matching employers with the skilled workers they need to compete in the global economy.

Information Sessions are held **Every Tuesday at 9:00 AM at the American Job Center 500 42nd Street, Suite #6, Rock Island, IL. 61201**

Contact us at **(309) 429-6429** or email opportunity@americanjob.center for questions or to find out more information.

The Illinois workNet Center System, an American Job Center, is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers may be reached by persons using TTY/TDD equipment by calling TTY (800) 526-0844 or 711.

HOW WE CAN HELP YOU

WIOA Grant Funds Can Help Pay For:

- Tuition, Books & Fees
- Uniforms, Equipment and /or Tools
- Testing, Licensing, & Graduation Fees
- Other Required Costs needed to complete training or college

TRAININGS

Manufacturing

Including Welding, Machining, Engineering, and more!

Transportation

Including Truck Driving (CDL), Auto and Diesel Mechanics, and more!

Health and Medical

Including CNA, Medical Assisting, Nursing, Veterinary Technician, and more!

Information Technology

Including Computer Information Technology, Network Administration, and more!

Business

Including Accounting, Human Resources, and more!

AGE IS NOT A LIMITATION!



**GET PAID WHILE LEARNING NEW
SKILLS AND CONTRIBUTING TO
YOUR COMMUNITY**



**NAPCA SCSEP WILL HELP YOU
HIGHLIGHT YOUR EXPERIENCE AND
FIND MEANINGFUL EMPLOYMENT**



ARE YOU A SENIOR LOOKING FOR WORK?

NAPCA'S SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM (SCSEP) IS HERE TO HELP YOU! SCSEP PROVIDES TEMPORARY, PART-TIME PAID JOB-TRAINING EXPERIENCES AT LOCAL NONPROFIT AND GOVERNMENT AGENCIES FOR MATURE ADULTS.

TO BE ELIGIBLE, YOU MUST BE:

- ◆ 55 years of age or better
- ◆ Currently unemployed or retired and interested in returning to the workforce
- ◆ Low income (below 125% of federal poverty level)
- ◆ Reside in Henry and Rock Island County

PROGRAM BENEFITS:

- ◆ Career coaching assistance with resume writing, interview skills, job search assistance
- ◆ Earn while you learn! All participants earn the local minimum wage while enrolled
- ◆ Culturally and linguistically appropriate services from our multi-lingual program staff

Interested in learning more?

Please contact our SCSEP office at:

Kip Colgrove
kip@napca.org
847-318-3584

Sarah Joehlin
sarah@napca.org
206-704-5424



NATIONAL ASIAN PACIFIC
CENTER ON AGING



This project received \$13,967,915 (90.91% of its total cost) from grants awarded under the SCSEP grant, as implemented by the U.S. Department of Labor's Employment and Training Administration. \$1,396,791.50 (9.09%) of the project is financed by non-federal funding sources.



The health and safety of our customers and staff are of the highest importance.



You may access IDES services using the following methods:

- To file an Unemployment Insurance claim, visit www.ides.illinois.gov
- If you have questions about Unemployment Insurance, please call our Customer Service Center at (800) 244-5631 or 866-488-4016 TTY
- To certify for Unemployment Insurance benefits, visit www.ides.illinois.gov or call Tele-Serve at 312-338-4337 Monday - Friday 5:00 a.m. – 7:30 p.m.
- To post your resume, search job postings, or find a job, visit www.illinoisjoblink.com



If you had the opportunity to buy the perfect suit off the rack for a great price and it's custom-made to fit your needs! Then why not, right?

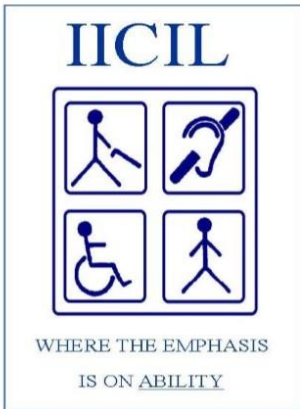
Well, “**The Arc of the Quad Cities Area - Community Employment Services Department**” offers business solutions for employers who seek qualified candidates with **disabilities** who fit the exact requirements by linking the employers with those candidates looking for job opportunities.

So please take the opportunity to find out how The Arc of the Quad Cities Area can custom fit the right job for you!

For more information on The Arc's services please use the link provided:

www.arcqca.org

**All People with Disabilities are Eligible for
FREE SERVICES
From their Local Center for Independent Living**



The IL/IA Center for Independent Living is here to assist you with:

- ⇒ **Applying/Appealing for Disability Benefits**
- ⇒ **Housing, Bus passes, SNAP and Medical Benefits**
- ⇒ **Free Hearing and Visual Assistive Devices**
- ⇒ **New Personal Assistants and PA management**
- ⇒ **Moving from Nursing Home to Independence**
- ⇒ **Youth Life Skills & Career Exploration Programs**

=====
**All services are available in Rock Island, Mercer and Henry County in Illinois and Scott, Clinton and Muscatine County in Iowa
Please call to schedule an appointment so that we can meet your needs.**



We Can Help!

501 11th Street
Rock Island, IL
PH: (309) 793-0090
Website: www.iicil.com



IL/IA Center for Independent Living



ywca
Quad Cities

THEPLACE2B AFTER SCHOOL PROGRAM

A Safe Space

A safe environment where youth 14 and older can have fun, be creative, and receive educational opportunities.

Life Readiness

Life, career, and education readiness resources to support everyone who walks in the door.

Support Services

Emergency food & toiletries, a clothing closet, access to GED courses, and more!



MONDAY - FRIDAY
500-800PM

YWCA QUAD CITIES
229 16th st
Rock Island, IL

Call/text by 2pm for a ride
309.350.2397
www.ywcaqc.org
theplace2b@qcywca.org



Parenting Support

Become the best parent you can be.



PREGNANCY & PARENT SUPPORT AVAILABLE



SCAN HERE FOR MORE INFO

309.736.7170 | www.foreverychild.org | 524 15th Street Moline



Finding Help

1 Self-Service

On the IDES website, you can:

- Apply and certify for benefits
- Sign up for direct deposit
- Change your password
- Start your job search
- ...and more!



Fastest Option!

Visit
ides.illinois.gov

2 Give Us a Call

Have a complex question? **Schedule a callback** to get help from an expert.



Next Best Option

Call
(800) 244-5631

3 Schedule an Appointment

Limited **in-person** services available for:

- Identity verification
- Employment services
- Using the resource room.



Busiest Option

Call
(217) 558-0401
to schedule



Cómo encontrar ayuda



Autoservicio

En el sitio web del IDES puede:

- Solicitar y certificar las prestaciones
- Registrarse para depósitos directos
- Cambiar su contraseña
- Iniciar su búsqueda de empleo
- ...¡y más!



¡La opción más rápida!

Visite
ides.illinois.gov



Llámenos

¿Tiene alguna pregunta compleja?

Programa una llamada para obtener la ayuda de un experto.



La siguiente mejor opción

Llame al
(800) 244-5631



Programa una cita

Servicios **presenciales** limitados para:

- Verificación de identidad
- Servicios de empleo
- Uso de la sala de recursos



La opción más concurrida

Llame al
(217) 558-0401
para programar
una cita